



**Academic Calendar
2024 - 2025**

**LOYOLA COLLEGE
OF ARTS AND SCIENCE (Co.Ed.)**

(Affiliated to Periyar University, Salem)
Recognized under section 2(f) of the UGC Act 1956
Loyola Nagar - Mettala, Oilpatty (Po), Rasipuram (Tk),
Namakkal (Dt) - 636 202

✉ loyolacollege.mettala@gmail.com

🌐 www.loyolacollege.ac.in

Name :

Reg.No : Class :

Parent's Name & Address:

.....

Pin Code: Mobile:

Email:



LOYOLA COLLEGE OF ARTS & SCIENCE METTALA

MOTTO

Let your light shine

OUR VISION

Intellectual formation of men and women for the holistic development of the Nation

MISSION

- Imparting technology-integrated education and making the learners excellent and globally competent.
- Ensuring equitable access to higher education to the rural poor in the service area.
- Facilitating vertical mobility in academic and employment avenues.
- Enabling students to become agents of social transformation by imparting constitutional values.
- Training the students in life skills, research, and social analysis

CORE VALUES

- Cura Personalis
- Pursuit of Excellence
- Moral Rectitude
- Social Equity
- Fostering Solidarity
- Global Vision
- Spiritual Quotient



St. Ignatius of Loyola

Founder of the Society of Jesus (1491 - 1556)

Ignatius was born in 1491 in the ancestral castle at Loyola to a noble family.

He founded the Society of Jesus in 1540.



Pope Francis

On March 13, 2013, Archbishop Jorge Mario Bergoglio of Argentina was elected the 266th Supreme Pontiff of the Catholic Church.

His papal name is Pope .Francis

JESUIT SUPERIOR GENERAL

Rev. Fr. Arturo Sosa, SJ



Rev. Fr. Arturo Sosa, S.J. is the 31st General of the Society of Jesus. He was born in Caracas, Venezuela, on 12th November 1948. Until his election, Father Sosa has been the Delegate for Interprovincial Houses of the Society in Rome as well as serving on the General Council as a Counsellor. He obtained a licentiate in Philosophy from l'Università Cattolica Andrés Bello in 1972. He later obtained a doctorate in Political Science from l'Università Centrale del Venezuela, in 1990. He speaks Spanish, Italian, and English, and understands French.

GRATEFUL TO THE GREAT

JESUITS WHO SHAPED LOYOLA



LIST OF SUPERIORS

- Rev. Fr. Ignatius Amalraj, S.J. (TEAM LEDAER) 2015-18
- Rev. Dr. Jeyaraj Boniface, S.J. (TEAM LEADER) 2018-22
- Rev. Dr. Alphonse Manickam, S.J. (VICE-SUPERIOR) 2022-24
- Rev. Dr. Dominic Jayakumar, S.J.(SUPERIOR) 2024-

LIST OF SECRETARIES

- Rev. Dr. Xavier Vedam, S.J. 2015-17
- Rev. Dr. Henry Jerome, SJ. 2017-18
- Rev. Dr. Jeyaraj Boniface, S.J. 2018-22
- Rev. Dr. Albert William, S.J. 2022-24
- Rev. Dr. Danis Ponniah, S.J. 2024-

LIST OF PRINCIPALS

- Rev. Dr. Xavier Vedam, S.J. 2015-19
- Rev. Dr. B. John Bosco, S.J. 2019-20
- Rev. Dr. Maria Joseph M. Mahalingam, S.J. 2020-22
- Rev. Dr. Samuel Jeyaseelan, S.J. 2022-24
- Dr. J. Josephine Daisy 2024-

IMPORTANT CONTACTS

Residency: 04287-246255

College : 04287-246455, 246055;

Mobile : 99445 88459

Email : loyolacollege.mettala@gmail.com

Loyola Women's Hostel (LWH) : 04287 – 246855

Loyola Women's Hostel (Mobile) : 9597150203

Loyola Men's Hostel (LMH) : 04287 246955

Loyola Men's Hostel (Mobile) : 9566530204

இறைவா! தாராளமனதைஎனக்குத் தந்தருளும்,
உமக்கு உகந்தவிதத்தில் அன்பு காட்டவும்,
உம் அடிச்சுவடுகளில் பணியாற்றவும்,
கணக்கிடாமல் கொடுக்கவும்,
காயத்தைக் கவனியாமல் போரிடவும்,
ஓய்வைத் தேடாமல் உழைக்கவும்,
கைம்மாறு கருதாமல் கொடுக்கவும்,
வேண்டிய மனப்பக்குவத்தை எனக்குத் தாரும்.
உமது திருவுளத்தை நிறைவேற்றுகிறேன்
என்பதில் மட்டுமே நிறைவுகாண
எனக்கு வர மருளும்.

- ஆமென்.

PRAYER FOR GENEROSITY (St. Ignatius of Loyola)

Teach us, Lord,
To serve you as you deserve
To give and not to count the cost
To fight and not to heed the wounds,
To toil and not to seek for rest
To labor and not to ask for any reward,
Save that of knowing that
We do your holy will. Amen.

A TEACHER'S PRAYER

First and foremost, I love teaching;

Teaching is my mission; being a teacher, I am making an important contribution to the efforts of national development. I become worthy when I am capable of elevating the average student to the higher level.

I organize my way of life in such a way that

My life itself becomes a message for my students.

I will encourage my students to have interactive learning.

I will treat all the students equally without partiality on account of religion, community or language.

I will keep on cultivating my own capacities in teaching, so that I can impart quality education to my students.

And I will always celebrate the success of my students.

Dr. A. P. J. Abdul Kalam,
Former President of India

தேசியகீதம்

ஜன கண மன அதிநாயக ஜய ஹே
புரத பாக்ய விதாதா
பஞ்சா பசிந்து குஜராத் மராட்டா
திராவிட உத்கல பங்கா
விந்திய ஹிமாசல யமுனா கங்கா
உச்சல ஜலதி தரங்கா
தவ சுப நாமே ஜாகே
தவ சுப ஆசிஸ மாகே
ஜாஹே தவ ஜய காதா
ஜன கண மங்கள நாயக ஜய ஹே
புரத பாக்ய விதாதா
ஜய ஹே ஜய ஹே ஜய ஹே
ஜய ஜய ஜய ஜய ஜய ஹே!

-மகாகவி இரவீந்திரநாத் தாகூர்

நாட்டுப்பண் - பொருள்

இந்தியத் தாயே! மக்களின் இன்ப துன்பங்களை கணிக்கின்ற
நீயே எல்லோருடைய மனதிலும் ஆட்சி செய்கின்றாய்.
நின் திருப்பெயர் பஞ்சாபையும் சிந்துவையும் குஜராத்தையும்
மராட்டியத்தையும் திராவிடத்தையும் ஒரிசாவையும்
வங்காளத்தையும் உள்ளக் கிளர்ச்சி அடையச் செய்கிறது.
நின் திருப்பெயர் விந்திய இமயமலைத் தொடர்களில்
எதிரொலிக்கின்றது. யமுனை கங்கை ஆறுகளின்
இன்னொலியில் ஒன்றுகிறது. இந்தியக்
கடலலைகளால் வணங்கப்படுகிறது.
ஆவை நின்னருளை வேண்டுகின்றன. நின் புகழைப் பரப்புகின்றன.
இந்தியாவின் இன்ப துன்பங்களை கணிக்கின்ற தாயே

உனக்கு வெற்றி! வெற்றி!! வெற்றி!!!

தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே!
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!

தமிழணங்கே!

உன் சீரிளமைத் திறம்வியந்து

செயல்மறந்து வாழ்த்துதுமே!

வாழ்த்துதுமே!

வாழ்த்துதுமே!

- மனோன்மணியம் பெ. சுந்தரனார்

தேசிய ஒருமைப்பாட்டு உறுதிமொழி

நாட்டின் உரிமை வாழ்வையும், ஒருமைப்பாட்டையும்
பேணிக்காத்து வலுப்படுத்தச் செயற்படுவேன் என்று உளமாரநான்
உறுதி கூறுகின்றேன்.

ஒருபோதும் வன்முறையை நாடேன் என்றும், சமயம், மொழி,
வட்டாரம் முதலியவை காரணமாக எழும் வேறுபாடுகளுக்கும்,

பூசல்களுக்கும், ஏனைய அரசியல், பொருளாதார்க்
குறைபாடுகளுக்கும், அமைதிநெறியிலும், அரசியலமைப்பின்
வழியிலும் நின்று தீர்வு காண்பேன் என்றும் நான் மேலும்
உறுதியளிக்கின்றேன்.

HISTORICAL PERSPECTIVE

IN THE FOOTSTEPS OF OUR FOUNDER ST. IGNATIUS OF LOYOLA

Saint Ignatius was born in 1491 in the ancestral castle at Loyola which was loyal to the Spanish crown. He was raised to be a courtier. In 1521 when Ignatius was trying to defend the fortress town of Pamplona, he was very badly wounded in his leg. While he recuperated, he read the books on the Life of Christ and Lives of the Saints. He underwent a conversion of heart and decided to lay aside the “sword of war” and took up the “sword of Christ”.

In 1537, he was ordained in Venice. He founded the Society of Jesus in 1540 in Rome with six of his companions with whom he dedicated himself to the greater glory of God and the good of humanity. Together, they placed themselves at the Service of the Pope who could send them whenever and wherever there was a need.

He contributed greatly to the Catholic revival in the sixteenth century and to the renewal of the Church’s missionary activities. He died in Rome in 1556 and was canonized by Gregory XV in 1622.

IGNATIAN SPIRITUALITY

Ignatian spirituality explained in the Spiritual Exercises written by St Ignatius is a tool that guides us to realize a meaningful journey of life. It is a set of values, attitudes and insights and not hard and fast rules on how to pray. The central theme is that God is present everywhere every person and everything in all moments of life. What is more important is discerning His presence in the routine of ordinary life and adding deeper value to our experiences. And the value addition is gained when we become “men and women for others”.

SOCIETY OF JESUS

The Society of Jesus (in Latin: Societatis Iesu) is a Christian Religious Congregation of the Catholic Church whose members are called Jesuits. The term Jesuit is an anglicized version of the Latin Jesuit and it is the combination of the two Latin words Jesu and Ita which means “Yes, Jesus”.

The names of the members of the Society of Jesus are affixed with an abbreviation, ‘SJ’ whose meaning is ‘Society of Jesus’.

The Portuguese, who had political control over certain regions in the Indian sub-continent from 16th Century, supported the Catholic Church and the Jesuit Mission in many respects. Due to political and ideological conflicts in Europe, on 21st July 1773, the Society of Jesus was suppressed by Pope Clement XVI. But after 41 years, Pope Pius VII restored the Society of Jesus in 1814 and the Jesuit order was re-established throughout the world.

Today, there are more than 16,000 Jesuits serving in 112 countries. 180 Jesuits are working at social action centres, schools and colleges in Jesuit Chennai Province. The Jesuits are well-known for their social involvement through educational, pastoral service with a fervent focus on social justice and human rights.

OUR MISSION

“One mission, many ministries”, is the popular maxim about the Jesuits’ Mission throughout the world. In the beginning, the Jesuits were sent as missionaries to the Asian, African and American continents. Today, the Jesuits are the best known for their colleges, universities, and high schools. With the spirit of a fierce Spanish soldier, St. Ignatius instructed the early Jesuits to go out and “find God in all things”. Nothing binds their

endeavour and passion. They are propelled to commit themselves in anything “For the Greater Glory of God” (*Ad Majorem Dei Gloriam*).

Pope Benedict XVI emphasizes this commitment in his message to the 35th General Congregation of Jesuits. “The church needs you, counts on you, and continues to turn to you with confidence, particularly to reach the geographical and spiritual places where others do not reach or find it difficult to reach.”

STRUCTURE

The Society of Jesus is spread all over the world. The headquarter lies in Rome, known as Curia General which is headed by Fr. Superior General. There are ten ‘Assistancies’ which are known as regions that might include a continent or a part of a continent. Each Assistancy is made up of territories called ‘Provinces’. There are 83 Jesuit provinces around the world. Each Province is headed by a ‘Provincial’ who reports directly to the Curia.

JESUIT CHENNAI PROVINCE

Jesuit presence in the land of Tamils began since the time of St. Francis Xavier on his arrival in Goa on 6 May, 1542. When Robert De Nobili, a saintly scholar, visited the southern city of Madurai in 1606, he founded a mission which he called it the Madura Mission. After Nobili, the Jesuits worked in the Madura Mission till 1759. When Pope Clement XIV suppressed the Society of Jesus on 21 July 1773, the Jesuits ceased to exist openly and officially anywhere.

The Society of Jesus was re-established on 7th August 1814 by Pope Pius VII. Fr. Roothan, General of the Society of Jesus, entrusted the Madura Mission - the new Madura Mission- to the Provincial of France, Fr. Francis Renault.

Therefore, the two Madura Missions - the 'Old Madura Mission' (1606-1773) run by the Portuguese Jesuits (before the suppression) and the 'New Madura Mission' (1837-1952) by the French Jesuits of the Society became eventually the Madurai Province in 1953. With effect from 15th of August 1952, an Independent Jesuit Madurai Mission came into existence. It was the First Independent Mission of the new society in Asia.

The Northern region of the Jesuit Madurai Province in Tamil Nadu State was officially created as the Jesuit Chennai Mission in June 2007 in order to strengthen and enhance the mission. In fact, it was launched in 1990 to empower the marginalized, especially the rural poor and the Dalits, considered and treated as untouchables in the society. The objective was holistic development of people with human dignity and economic stability. This will pave the way for social equality so that the oppressed could become the decision making leaders of the society they live in.

Jesuit Chennai Mission raised to the status of a Province in October 2019 by Fr Arturo Sosa S.J, Superior General and Fr.L. Jebamalai Irudayaraj, S.J., was appointed as its Provincial on 27 November 2019. Fr.Jebamalai Irudayaraj, S.J., assumed office of Provincial on 28 November 2019 in a jubilant celebration at Loyola College, Chennai. Fr Provincial is the chairman of Loyola College, Mettala.

LOYOLA COLLEGE, METTALA

Loyola College, Mettala, is a minority Catholic Co-Educational Institution, affiliated to the Periyar University, Salem. The College obtained 2(f) status from the University Grants Commission, New Delhi. It is one of the Higher Educational Institutions run by the Jesuits of Chennai Province. The other Institutions in Chennai Province are Loyola College (Autonomous), Chennai, Loyola College of Education, Chennai, Loyola-ICAM College of Engineering Technology (LICET), Chennai, Loyola Institute of Business Administration (LIBA), Chennai and Loyola College, Vettavalam, all these institutions under the chairmanship of the Provincial

of the Jesuit Chennai Province follow a common policy for admissions, appointments and administration.

As a minority Institution, Loyola College caters primarily to the formation of Catholic students. However, it keeps its portals open to any student without discrimination on the basis of caste and creed. The College emblem with the motto ‘Let your light shine’ (*Luceat Lux Vestra*) brings lights of hope and liberation to others.

FOUNDATION

Rev. Fr. Gunasekaran Rajaiah, S.J., and a band of dedicated Jesuits came over to Salem Diocese at the invitation of the Most Rev. Dr. Singaroyan, Bishop of Salem, to open a Catholic College for young men and women in the Diocese of Salem. Rev. Fr. Sebastiraj, S.J., Provincial and Rev. Fr. Jebamalai Irudayaraj, S.J., Mission Superior, took all necessary initiative to start an Arts and Science Co-Education College. The foundation stone was laid on 23rd November 2014. The college started functioning in July 2015 with 75 students on the rolls in the undergraduate courses of Mathematics, Physics, Computer Science, Commerce and English Literature.

GOALS AND OBJECTIVES

The prime objective of Loyola College, Mettala, is to provide university education to the deprived and marginalized sections of the Society. The College aims at training young men and women to become leaders and to serve their fellowmen with justice, truth and love. It is expected that this training would play a vital role in bringing about the desired change for the betterment of the people of our country, more particularly the poor and the marginalized sections of the Society.

COLLEGE EMBLEM



The coat of arms of the college consists of a shield divided into four quarters with a torch and an open book motif. The crest is the monogram and seal of the Society of Jesus: IHS (iota-eta-sigma), being the first three letters in Greek of the name JESUS. The crest is in yellow, a color that represents sunshine, joy and happiness. The laurel leaves above the crest do stand for victory and prosperity. The open book represents wisdom and other forms of intellectual information and the burning torch symbolize enlightenment. These are the fundamental tenets of the education imparted in this College which challenges the students to live up to the motto of the College: Let your light shine (Matthew 5:16) by their learning and good example so that they may become beacon of light and hope.

STRATEGIES

1. Moving from tradition to modern in teaching –learning process.
2. Promotion of experiential learning, enhancing curriculum based knowledge and skills.
3. Offering skill based optional add-on courses to augment employability.
4. Updating and enhancing learning capacities through professional guidance and counselling.
5. Exposing to new academic avenues through academic collaborations and linkage.

ADMINISTRATION

BOARD OF MANAGEMENT OF LOYOLA JESUIT REGISTERED SOCIETY

Rev. Dr. L. Jebamalai Irudayaraj, S.J.	President
Rev. Dr. Dominic Jayakumar, S.J.	Vice-President
Rev. Dr. Maria Wenisch, S.J.	Secretary cum Treasurer
Rev. Dr. Danis Ponniah, S.J.	Member
Rev. Fr. Pon Ruban, S.J.	Member
Rev. Dr. Leo Tagore, S.J.	Member

GOVERNING BODY OF THE COLLEGE

Rev. Dr. L. Jebamalai Irudayaraj, S.J., Provincial	- Chairman
Rev. Dr. Dominic Jayakumar, S.J., Superior	- Vice-chairman
Dr. J. Josephine Daisy, Principal	- Secretary
Rev. Dr. Danis Ponniah, S.J., Secretary	- Member
Rev. Dr. Maria Wenisch, S.J., Campus Treasurer	- Member
Rev. Fr. Pon Ruban, S.J., Hostel Director	- Member
Rev. Dr. Leo Tagore, S.J., Counselor	- Member

ADMINISTRATIVE SENATE

Rev. Dr. Dominic Jayakumar, S.J.	- Superior
Rev. Dr. Danis Ponniah, S.J.	- Secretary
Dr. J. Josephine Daisy.	- Principal
Rev. Dr. Maria Wenisch, S.J.	- Vice-Principal (Academics)
Dr. L. Rakesh Sharma	- Vice-Principal (Administration)
Mr. A. Saravanan	- Dean of Students
Dr. T. Sofia Nirmala	- Dean of Women Students
Dr. R. Manikandan	- Coordinator, Exam Cell
Heads of the Departments	- Members

ACADEMIC COUNCIL

Dr. J. Josephine Daisy	- Principal
Rev. Dr. Danis Ponniah, S.J.	- Secretary
Rev. Dr. Maria Wenisch, S.J.	- Vice-Principal (Academics)
Dr. L. Rakesh Sharma	- Vice-Principal (Administration)
Dr. R. Manikandan	- Coordinator, Exam Cell
Heads of the Departments	- Members

ACADEMIC AUDIT COMMITTEE

Dr. J. Josephine Daisy	- Principal & Chairman
Rev. Dr. Maria Wenisch, S.J.	- Vice-Principal (Academics)
Dr. L. Rakesh Sharma	- Vice-Principal (Administration)
Dr. D. Arul Pon Daniel	- IQAC Coordinator & Convener
Dr. P. Ashok	- Member
Dr. B. Latha	- Member
Two External Members to be nominated by the Principal	

ADMISSION COMMITTEE

Dr. J. Josephine Daisy	- Principal
Rev. Dr. Danis Ponniah, S.J.	- Secretary
Rev. Dr. Maria Wenisch, S.J.	- Vice-Principal (Academics)
Dr. L. Rakesh Sharma	- Vice-Principal (Administration) & Coordinator
Mr. A. Saravanan	- Dean of Students
Dr. T. Sofia Nirmala	- Dean of Women Students
Mr. K. Thangavel	- Member
Heads of the Departments	- Members

LIFE SKILL TRAINING (LST)

Dr. J. Josephine Daisy	- Principal
Rev. Dr. Danis Ponniah, S.J.	- Secretary
Rev. Dr. Maria Wenisch, S.J.	- Vice-Principal (Academics)
Dr. L. Rakesh Sharma	- Vice-Principal (Administration)
Mr. R. Lakshmikaandan	- Coordinator
Heads of the Departments	- Members

DISCIPLINARY COMMITTEE

Dr. J. Josephine Daisy	- Principal
Rev. Dr. Danis Ponniah, S.J.	- Secretary
Rev. Dr. Maria Wenisch, S.J.	- Vice-Principal (Academics)
Dr. L. Rakesh Sharma	- Vice-Principal (Administration)
Mr. A. Saravanan	- Dean of Students
Dr. T. Sofia Nirmala	- Dean of Women Students
Rev. Fr. Pon Ruban, S.J.	- Hostel Director
Rev. Sr. Amala Bakkiam, SHS	- Warden, Women's Hostel
Dr. L. Rakesh Sharma Kevin	- Physical Director
Heads of the Departments	- Members

DISCIPLINARY COMMITTEE - EXAMINATION

Dr. J. Josephine Daisy	- Principal
Rev. Dr. Maria Wenisch, S.J.	- Vice-Principal (Academics)
Dr. L. Rakesh Sharma	- Vice-Principal (Administration)
Dr. R. Manikandan	- Coordinator, Exam Cell
Mr. A. Saravanan	- Dean of Students
Dr. T. Sofia Nirmala	- Dean of Women Students

SCHOLARSHIP COMMITTEE

Dr. J. Josephine Daisy	- Principal
Rev. Dr. Danis Ponniah, S.J.	- Secretary
Rev. Dr. Maria Wenisch, S.J.	- Vice-Principal (Academics)
Dr. L. Rakesh Sharma	- Vice-Principal (Administration)
Dr. C. Ragu	- Coordinator (Pudhumai Penn and Minority)
Mr. L. George	- Coordinator (Government-SC/ST)
Mr. M. Ruban Chandrapaul	- Coordinator (Tamil Pudhalvan)
Heads of the Departments	- Members

LIBRARY COMMITTEE

Dr. J. Josephine Daisy	- Principal
Rev. Dr. Danis Ponniah, S.J.	- Secretary
Rev. Dr. Maria Wenisch, S.J.	- Vice-Principal (Academics)
Dr. L. Rakesh Sharma	- Vice-Principal (Administration)
Mr. S. Ravi	- Librarian
Heads of the Departments	- Members

FINANCE & RESOURCE MOBILISATION COMMITTEE

Dr. J. Josephine Daisy	- Principal
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Mr. K. Satheesh	- Member
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Dr. R. Manikandan	- Member
Dr. R. David Prabu	- Member
Dr. P. Ashok	- Member
Dr.A. Kayalvizhi	- Member
Dr. B. Latha	- Member
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Ms. J. Sofiya	- Member
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Ms. S. Gomathi	- Member
Dr. C. Gowthaman	- Member
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Rev. Sr. Amala Bakkiam, SHS	- Director, Women's Hostel
Rev. Sr. Asha, SHS	- Asst. Director, Women's Hostel
Mr. V. Sabarinathan	- Asst. Director, Men's Hostel
Mr. M. Nichodemus	- Asst. Director, Men's Hostel

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Mr. A. Saravanan	- Member
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Mr. V. Sabarinathan	- Member

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Rev. Fr. Pon Ruban, S.J.	- Member
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Mr. T. Edward Francis	- Member
Dr. P. Ashok	- Member
Mr. K. Satheesh	- Member
Mr. Arul Selvam, II CS	- Member
Mr. A.S. Jaisiva, III CS	- Member

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Mr. J. Amuthan	- Coordinator
Ms. B. Anitha	- Member
Mr. B. Andrew Kevin	- Member
Mr. M. Jason Antony	- President, Student Council
A Student Class Representative	- Member

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Dr. J. Josephine Daisy	- Principal
Rev. Dr. Maria Wenisch, S.J.	- Vice-Principal (Academics)
Dr. L. Rakesh Sharma	- Vice-Principal (Administration)
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Mr. A. Darwin	- Vice-President
Ms. G. Martina Sakila	- Secretary
Ms. L. Catherine Divaina	- Treasurer

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Dr. J. Josephine Daisy	- Principal
Dr. T. Sofia Nirmala	- Member
Rev. Sr. Amala Bakkiam, SHS	- Member
Dr. B. Latha	- Member
Ms. M. Jayam	- Social Activist

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Dr. J. Josephine Daisy	- Principal
Rev. Dr. Maria Wenisch, S.J.	- Member
Dr. L. Rakesh Sharma	- Member
Mr. A. Saravanan	- Member
Dr. T. Sofia Nirmala	- Member

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Dr. L. Rakesh Sharma	- Member
Mr. M. Nichodemus	- Member
Ms. R. Janani Iswarya	-Member

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Mr. M. Nichodemus	- Member
Mr. A. Raja Prabhu	- Member
Ms. S. Kavitha	- Member
Mr. V. Sabarinathan	- Member

Mr. S. Bruno Nishanth - Member

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Dr. L. Rakesh Sharma - Vice-Principal (Administration)
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Ms. S. Kavitha - Member
Ms. R. Meena - Member
Ms. A. Jaya - Member
Ms. B. Anitha - Member
Ms. J. Sofiya - Member
Ms. R. Niloni - Secretary of Students Council
Ms. G. Gopika - IIC Secretary

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Rev. Dr. Maria Wenisch, S.J. - Vice-Principal (Academics)

Dr. L. Rakesh Sharma	- Vice-Principal (Administration)
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Dr. T. Sofia Nirmala	- Dean of Women Students
Mr. V. Sabarinathan	- Coordinator
Mr. A. Raja Prabhu	- Member
Mr. M. Ruban Chandrapaul	- Member
Mr. M. Nichodemus	- Member
Dr. B. Latha	- Member
Ms. A. Jaya	- Member
Ms. B. Glory Angel	- Member
Mr. R. Suganth	- Cultural Secretary (M), Students Council
Ms. A. Hellan Getshiya	- Cultural Secretary (F), Students Council

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Dr. J. Josephine Daisy	- Principal
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Rev. Dr. Maria Wenisch, S.J.	- Vice-Principal (Academics)
Dr. L. Rakesh Sharma	- Vice-Principal (Administration)
Mr. A. Saravanan	- Dean of Students
Dr. T. Sofia Nirmala	- Dean of Women Students
Mr. B. Andrew	- Physical Director
Mr. J. Amuthan	- Member
Ms. R. Meena	- Member
Mr. K. Ragu	- Member
Ms. J. Sofiya	- Member
Mr. G. Theeran	- Sports Secretary (M), Students Council
Ms. B. Sri Amoka	- Sports Secretary (F), Students Council

AICUF

Dr. J. Josephine Daisy	- Principal
Mr. M. Ruban Chandrapaul	- Advisor
Ms. B. Glory Angel	- Advisor

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Rev. Dr. Maria Wenisch, S.J.	- Vice-Principal (Academics)
Dr. L. Rakesh Sharma	- Vice-Principal (Administration)
Mr. T. Edward Francis	- Coordinator

Mr. K. Thangavel	- Member
Ms. B. Anitha	- Member
Ms. J. Sofiya	- Member

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Ms. S. Gomathi	- Member

YOUTH RED CROSS (YRC) & RED RIBBON CLUB (RRC)

Dr. J. Josephine Daisy	- Principal
Mr. K. Thangavel	- Program Officer
Dr. J. Madona	- Member

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Dr. J. Josephine Daisy	- Principal
Mr. A. Vijayakumar	- Caretaker Officer

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Rev. Sr. Amala Bakkiam, SHS	- Coordinator, Campus Ministry
Mr. J. Lourdus Rajeev	- Member
Rev. Fr. Pon Ruban, S.J.	- Member
Dr. T. Sofia Nirmala	- Member
Rev. Sr. Asha, SHS	- Member
Ms. B. Glory Angel	- Member
Cyril (Reg No), I CS	- Member
Tamilarasu (Reg No), III B.A. ENG	- Member
Hellen (Reg No), III CHEM	- Member
Sandhiya (Reg No), II MATH	- Member

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Dr. J. Josephine Daisy	- Principal
Mr. Amuthan	- Coordinator
Mr. B. Andrew	- Member
Mr. A. Raja Prabhu	- Member

Ms. J. Sofiya

- Member

ECO CLUB

Dr. J. Josephine Daisy

- Principal

Dr. J. Selvakumar

- Coordinator

Mr. B. Andrew

- Member

Ms. A. Jaya

- Member

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- Principal

Mr. M. Jason Antony

- President

Ms. R. Niloni

- Secretary

Mr. G. Theeran

- Sports Secretary (Male)

Ms. B. Sri Amoka

- Sports Secretary (Female)

Mr. R. Suganth

- Cultural Secretary (Male)

Ms. A. Hellan Getshiya

- Cultural Secretary (Female)

Mr. A. Tamil Selvan

- Media Secretary

Mr. I. Libin Mathew

- Media Member

Mr. P. Harish

- Media Member

Mr. S. Christopher

- Media Member

Mr. S. Anand

- IIC President (Male)

Ms. G. Gopika

- IIC Secretary (Female)

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Dr. Roshni

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Mr. S. Raji, B.C.A., [M.B.A.] - Office Assistant

Ms. L. Catherine Divaina, B.Sc., M.B.A. - Typist

Mr. N. S. Divagar, B.A., M.B.A. - Exam Cell Assistant

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Ms. M. Arthi, M.Com. - Junior Accountant

Mr. J. Edwin Rosario, B. Com., [M.B.A.] - Junior Accountant

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Mr. D. R. Mathew, B.E., [M.Sc. (I.T)],	- System Admin

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Mr. K. Marimuthu	- Watchman
Mr. C. Samarparithi	- Gardener
Mr. R. Mahalingam	- Maintenance
Ms. S. Manimegalai	- Maintenance
Ms. R. Selvarani	- Maintenance
Ms. R. Shanthi	- Maintenance
Ms. P. Jeyarakkini	- Maintenance
Ms. S. Jyothi Lakshmi	- Maintenance
Ms. S. Mahalakshmi	- Maintenance

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Mr. C. Gravier	- College Bus
Mr. S. Ashok	- College Bus
Mr. S. Stephen	- College Bus
Mr. K. Rajendhiran	- College Bus
Mr. S. Arun	- College Bus
Mr. R. Prasanth	- College Bus
Mr. P. Sabarinath	- College Bus

VISITING DOCTOR

Dr. B. Sridevi, MBBS, DCP

JUNE – 2024

DATE	DAY	EVENTS	DAY ORDER
1	SAT		
2	SUN		
3	MON		
4	TUE		
5	WED		
6	THU		
7	FRI		
8	SAT		
9	SUN		
10	MON		
11	TUE		
12	WED		
13	THU		
14	FRI		
15	SAT		

“What you do has far greater impact than what you say.” - Steven Covey

JUNE – 2024

DATE	DAY	EVENTS	DAY ORDER
16	SUN		
17	MON	Bakrid	
18	TUE		
19	WED	Classes commence for Senior Students	Week-I Day-1
20	THU		Day-2
21	FRI	International Yoga Day, Feast of St. Aloysius Gonzaga	Day-3
22	SAT		*
23	SUN		*
24	MON	Feast of St. John the Baptist	Day-4
25	TUE		Day-5
26	WED	<i>International Anti – Drug Day</i>	Day-6
27	THU		Week-II Day-1
28	FRI		Day-2
29	SAT	Feast of St. Peter & Paul, the Apostles	*
30	SUN		*

“Great acts are made up of small deeds.” - Lao Tzu

JULY – 2024

DATE	DAY	EVENTS	DAY ORDER
1	MON		Day-3
2	TUE		Day-4
3	WED	Classes commence for I UG Students & Feast of St. Thomas	Day-5
4	THU		Day-6
5	FRI	AICUF – Camp 1	Week-III Day-1
6	SAT	AICUF – Camp 1	*
7	SUN	AICUF – Camp 1	*
8	MON	DRAWING Competition	Day-2
9	TUE	MIME Competition	Day-3
10	WED	SHORT FILM Competition Department Inauguration – B.A. English, B.Sc. Mathematics	Day-4
11	THU	<i>World Population Day</i>	Day-5
12	FRI	Mega Placement Camp	Day-6
13	SAT		*
14	SUN		*
15	MON	Department Inauguration – BBA	Week-IV Day-1

“Service is what life is all about.” - Marian Wright Edelman

JULY – 2024

DATE	DAY	EVENTS	DAY ORDER
16	TUE	Department Inauguration – B.Sc. Computer Science	Day-2
17	WED	Muharram	*
18	THU		Day-3
19	FRI	Blood Donation Camp & Department Inauguration – B.Sc. Chemistry	Day-4
20	SAT	Last Day for payment of First Installment	*
21	SUN		*
22	MON		Day-5
23	TUE	Industrial Visit – II & III year BBA Students	Day-6
24	WED	Department Inauguration – B.Sc. Physics	Week-V Day-1
25	THU		Day-2
26	FRI	Fine Arts Audition – I Years & AICUF – Half day session	Day-3
27	SAT	Inauguration & Field Visit 1 – SHINE (Outreach)	*
28	SUN		*
29	MON		Day-4
30	TUE	Homage to St. Ignatius of Loyola Industrial Visit – I year BBA Students	Day-5
31	WED	Feast of St. Ignatius of Loyola Founder of the Society of Jesus	*

“Goodness is the only investment that never fails.” - Henry David Thoreau

AUGUST– 2024			
DATE	DAY	EVENTS	DAY ORDER
1	THU		*
2	FRI		*
3	SAT		*
4	SUN		*
5	MON	CIA-I, Mentoring session - Chemistry	Day-6
6	TUE	CIA-I	Week-VI Day-1
7	WED	CIA-I	Day-2
8	THU	CIA-I	Day-3
9	FRI	CIA-I	Day-4
10	SAT		Day-5
11	SUN		*
12	MON	Orientation for the III Year Students	Day-6
13	TUE		Week-VII Day-1
14	WED	Quiz Competition for School Students	Day-2
15	THU	Independence day, Tree Plantation	*

“Memories of our lives, or our works and your deeds will continue in others.” -
Rosa Parks

AUGUST– 2024			
DATE	DAY	EVENTS	DAY ORDER
16	FRI	One Day Seminar - Physics	Day-3
17	SAT		Day-4
18	SUN		*
19	MON		Day-5
20	TUE		Day-6
21	WED	Workshop BCA, Guest Lecture	Week-VIII Day-1
22	THU		Day-2
23	FRI		Day-3
24	SAT	Field Visit - I	*
25	SUN		*
26	MON	Krishna Jayanthi	*
27	TUE		Day-4
28	WED	Workshop - Mathematics	Day-5
29	THU		Day-6
30	FRI		Week-IX Day-1
31	SAT		*

“Each of us has a fire in our hearts for something. It's our goal in life to find it and keep it lit.” - Mary Lou Retton

SEPTEMBER– 2024

DATE	DAY	EVENTS	DAY ORDER
1	SUN		*
2	MON	SEBI Smart Programme – Dept. of Commerce, A&F	Day-2
3	TUE		Day-3
4	WED	One day Seminar - BCA	Day-4
5	THU	Teachers’ Day	Day-5
6	FRI		Day-6
7	SAT	Vinayagar Chathurthi	*
8	SUN		*
9	MON	Examination Online Application Entry	Week-X Day-1
10	TUE	Last Day for Examination Fees Payment	Day-2
11	WED	Full - Time AICUFERS’ Visit to LCM	Day-3
12	THU	சொற்பொழிவு – தமிழ்த்துறை	Day-4
13	FRI		Day-5
14	SAT		*
15	SUN		*

“A candle loses nothing by lighting another candle.” -James Keller

SEPTEMBER– 2024

DATE	DAY	EVENTS	DAY ORDER
16	MON	Milad-un-Nabi	*
17	TUE	Faculty Development Programme	*
18	WED		Day-6
19	THU		Week-XI Day-1
20	FRI		Day-2
21	SAT		Day-3
22	SUN		*
23	MON	Guest Lecture – Chemistry	Day-4
24	TUE	State Level Seminar/Guest Lecture - Mathematics	Day-5
25	WED		Day-6
26	THU		Week-XII Day-1
27	FRI	VICTOR'S TROPHY	Day-2
28	SAT	VICTOR'S TROPHY	Day-3
29	SUN	VICTOR'S TROPHY	*
30	MON		Day-4

“Our lives no longer belong to us alone; they belong to all who need us desperately.” -Elie Wiesel

OCTOBER – 2024

DATE	DAY	EVENTS	DAY ORDER
1	TUE		Day-5
2	WED	Gandhi Jayanthi	*
3	THU	University Practical Begins, University Basketball Tournament	Day-6
4	FRI	University Basketball Tournament	Week-XIII Day-1
5	SAT		*
6	SUN		*
7	MON		Day-2
8	TUE		Day-3
9	WED	பள்ளி மாணவர்களுக்கான ஐம்பெரும் விழா – தமிழ்த்துறை	Day-4
10	THU	Hardware Workshop – Dept. of Comp. Sci.	Day-5
11	FRI	Ayutha Pooja	*
12	SAT	Vijayadasami	*
13	SUN		*
14	MON		Day-6
15	TUE		Week-XIV Day-1

“When you change your thoughts, remember to also change your world.”

- Norman Vincent Peale

OCTOBER – 2024			
DATE	DAY	EVENTS	DAY ORDER
16	WED	Hands on training for circuit designing – Dept. of Physics	Day-2
17	THU		Day-3
18	FRI	Holy Spirit Mass	Day-4
19	SAT	Working Day of faculty - NAAC	*
20	SUN		*
21	MON	Model Examination	Day-5
22	TUE	Model Examination	Day-6
23	WED	Model Examination	Week-XV Day-1
24	THU	Model Examination	Day-2
25	FRI	Model Examination	Day-3
26	SAT	Working Day of faculty - NAAC	*
27	SUN		*
28	MON	Model Examination	Day-4
29	TUE	Model Examination, Visit of RR Team	Day-5
30	WED		Day-6
31	THU	Deepavali	*

“Success is not final; failure is not fatal: It is the courage to continue that counts.”
 - Winston Churchill

NOVEMBER– 2024

DATE	DAY	EVENTS	DAY ORDER
1	FRI		
2	SAT		
3	SUN		
4	MON		
5	TUE		
6	WED	Commencement of Semester Theory Examination	
7	THU		
8	FRI		
9	SAT		
10	SUN		
11	MON		
12	TUE		
13	WED		
14	THU		
15	FRI		

“The road to success and the road to failure are almost exactly the same.”-Colin R. Davis

NOVEMBER– 2024

DATE	DAY	EVENTS	DAY ORDER
16	SAT		
17	SUN		
18	MON		
19	TUE		
20	WED		
21	THU		
22	FRI		
23	SAT		
24	SUN		
25	MON		
26	TUE		
27	WED		
28	THU		
29	FRI		
30	SAT		

“It is better to fail in originality than to succeed in imitation.” - Herman Melville

DECEMBER– 2024

DATE	DAY	EVENTS	DAY ORDER
1	SUN		
2	MON	Last date for Semester Theory Examinations	
3	TUE	College Re-opens for Even Semester	Week-I Day-1
4	WED		Day-2
5	THU		Day-3
6	FRI		Day-4
7	SAT	Retreat for Students	Day-5
8	SUN		*
9	MON		Day-6
10	TUE		Week-II Day-1
11	WED		Day-2
12	THU		Day-3
13	FRI	Science Expo	Day-4
14	SAT	Gloria	*
15	SUN		*

“I never dreamed about success. I worked for it” - Estee Lauder

DECEMBER– 2024			
DATE	DAY	EVENTS	DAY ORDER
16	MON		Day-5
17	TUE		Day-6
18	WED	Loyophy – 24 (State level Physics Competition)	Week-III Day-1
19	THU		Day-2
20	FRI		Day-3
21	SAT	Christmas Celebration	Day-4
22	SUN		*
23	MON		Day-5
24	TUE		Day-6
25	WED	Christmas	*
26	THU		*
27	FRI		*
28	SAT		*
29	SUN		*
30	MON		*
31	TUE		*

“Don’t let yesterday take up too much of today.”-Will Rogers

JANUARY – 2025			
DATE	DAY	EVENTS	DAY ORDER
1	WED	New-Year	*
2	THU		Week-IV Day-1
3	FRI		Day-2
4	SAT		Day-3
5	SUN		*
6	MON	Book Fair – Library	Day-4
7	TUE		Day-5
8	WED	Symposium – Computer Science	Day-6
9	THU		Week-V Day-1
10	FRI	Field Visit – 3 SHINE (Outreach)	Day-2
11	SAT	Pongal Celebration	Day-3
12	SUN		*
13	MON	Bhogi Pongal	*
14	TUE	Pongal	*
15	WED	Thiruvalluvar day	*

“Experience is a hard teacher because she gives the test first, the lesson afterward.”
- Vernon Sanders Law

JANUARY – 2025			
DATE	DAY	EVENTS	DAY ORDER
16	THU	Uzhavar Thirunal	*
17	FRI		*
18	SAT		*
19	SUN		*
20	MON		Day-4
21	TUE		Day-5
22	WED		Day-6
23	THU	படைப்பிலக்கிய பயிற்சிப் பட்டறை- தமிழ்த்துறை	Week-VI Day-1
24	FRI	Workshop – Chemistry	Day-2
25	SAT		*
26	SUN	Republic Day	*
27	MON		Day-3
28	TUE		Day-4
29	WED	One day Seminar – Physics	Day-5
30	THU	World Leprosy Eradication Day – NSS	Day-6
31	FRI	Sports Day	Week-VII Day-1

“Setting goals is the first step in turning the invisible into the visible.” - Tony Robbins

FEBRUARY– 2025			
DATE	DAY	EVENTS	DAY ORDER
1	SAT	Alumni Day	Day-2
2	SUN		*
3	MON	CIA-I	Day-3
4	TUE	CIA-I	Day-4
5	WED	CIA-I	Day-5
6	THU	CIA-I	Day-6
7	FRI	CIA-I	Week-VIII Day-1
8	SAT		*
9	SUN		*
10	MON		Day-2
11	TUE	Our Lady of Lourdes, Guest Lecture – B.B.A	Day-3
12	WED		Day-4
13	THU	IGNITE – DAY I	Day-5
14	FRI	IGNITE – DAY II	Day-6
15	SAT		*

“The most difficult thing is the decision to act; the rest is merely tenacity. - Amelia Earhart

FEBRUARY – 2025

DATE	DAY	EVENTS	DAY ORDER
16	SUN		*
17	MON		Week-IX Day-1
18	TUE	National Seminar – B.B.A	Day-2
19	WED		Day-3
20	THU	வீரமாமுனிவர் தமிழ்ப்பேரவை நிறைவு விழா	Day-4
21	FRI	7 TH Graduation Day	Day-5
22	SAT	Parents – Teachers Meet, Field Visit – 4 SHINE (Outreach)	*
23	SUN		*
24	MON		Day-6
25	TUE	Examination Online Application Entry	Week-X Day-1
26	WED	Last Day for Examination Fees Payment	Day-2
27	THU		Day-3
28	FRI	Workshop – Comp. Sci., State level Seminar – Chemistry, Workshop – English	Day-4

“When I believe in something, I’m like a dog with a bone”-Melissa McCarthy

MARCH- 2025			
DATE	DAY	EVENTS	DAY ORDER
1	SAT		*
2	SUN		*
3	MON	Celebrating Wildlife Day	Day-5
4	TUE		Day-6
5	WED	Valedictory Function of All Departments	Week-XI Day-1
6	THU	Valedictory of All Association	Day-2
7	FRI		Day-3
8	SAT	International Women's Day	Day-4
9	SUN		*
10	MON		Day-5
11	TUE		Day-6
12	WED	Commencement of Practical Examination	Week-XII Day-1
13	THU		Day-2
14	FRI		Day-3
15	SAT		*

“Keep your eyes on the stars, and your feet on the ground.” -Theodore Roosevelt

MARCH – 2025			
DATE	DAY	EVENTS	DAY ORDER
16	SUN		*
17	MON	CIA II	Day-4
18	TUE	CIA II	Day-5
19	WED	CIA II	Day-6
20	THU	CIA II	Week-XIII Day-1
21	FRI	CIA II	Day-2
22	SAT		*
23	SUN		*
24	MON		Day-3
25	TUE		Day-4
26	WED		Day-5
27	THU		Day-6
28	FRI		Week-XIV Day-1
29	SAT	College Day	Day-2
30	SUN	Telugu New Year	*
31	MON		*

“Talent wins games, but teamwork and intelligence win championships.”– Michael Jordan

APRIL– 2025			
DATE	DAY	EVENTS	DAY ORDER
1	TUE	Model Examination	Day-3
2	WED	Model Examination	Day-4
3	THU	Model Examination	Day-5
4	FRI	Model Examination	Day-6
5	SAT	Model Examination	Week-XV Day-1
6	SUN		*
7	MON	Model Examination	Day-2
8	TUE	Model Examination	Day-3
9	WED	Model Examination	Day-4
10	THU	Mahavir Jayanthi	*
11	FRI		Day-5
12	SAT		Day-6
13	SUN	Palm Sunday	*
14	MON	Tamil New Year Ambedkar Jayanti	*
15	TUE		*

“Just one small positive thought in the morning can change your whole day.”-Dalai Lama

APRIL – 2025			
DATE	DAY	EVENTS	DAY ORDER
16	WED		
17	THU	Maundy (Holy) Thursday	
18	FRI	Good Friday	
19	SAT		
20	SUN	Easter	
21	MON		
22	TUE	Commencement of Semester Theory Examination	
23	WED		
24	THU		
25	FRI		
26	SAT		
27	SUN		
28	MON		
29	TUE		
30	WED		

“Do the best you can. No one can do more than that.” - John Wooden

MAY – 2025

DATE	DAY	EVENTS	DAY ORDER
1	THU	May day	
2	FRI		
3	SAT		
4	SUN		
5	MON		
6	TUE		
7	WED		
8	THU		
9	FRI		
10	SAT		
11	SUN		
12	MON		
13	TUE		
14	WED		
15	THU		

“Do what you can, with what you have, where you are.”-Theodore Roosevelt

MAY – 2025			
DATE	DAY	EVENTS	DAY ORDER
16	FRI		
17	SAT		
18	SUN		
19	MON		
20	TUE		
21	WED		
22	THU		
23	FRI		
24	SAT		
25	SUN		
26	MON		
27	TUE		
28	WED		
29	THU		
30	FRI		
31	SAT		

"Don't look at your feet to see if you are doing it right. Just dance." - Anne Lamott

ENDOWMENT SCHOLARSHIPS

S. No.	Name of the Scholarship	Name of the Sponsor	Student Beneficiaries	Amount in Rupees
1	Antonia Jerry – 2019	Rev. Fr. Jerry Rosario S.J.	Merit cum Means	2,00,000
2	Ms. Rosammal Teacher	Ms. Mariarathinam	Merit cum Means	1,00,000
3	Rev. Dr. N. Casimir Raj S.J. Priestly Golden Jubilee -2021	Mr. Paul Sengole Raj, JSPR Constructions	Poorest and first generation (Two dalit girls)	1,00,000
4	Mr. Evarist Kumar & Ms. Sylvia Kumar	Fr. Maria Joseph M. Mahalingam, S.J., Principal	Vivekanandar Thoughts (Best outgoing boy student)	50,000
5	Dr. Maria Joseph Mahalingam, SJ	Mr. Evarist Kumar & Ms. Sylvia Kumar	Mahakavi Bharathiyar Thoughts (Best outgoing Girl student)	50,000
6	Dr. Maria Joseph Mahalingam, S.J.	Dr. P. Prakash, Ph.D., D.Sc., FRSC	Best outgoing student in UG Chemistry	50,000
7	Dr. Maria Joseph Mahalingam, S.J.	Ms. T. Shiba Neenu	Best outgoing student in Tamil Martyrs such as Tiyaagi Immanuel Sekaran	50,000
8	Golden Jubilee of Rev. Dr. Alphonse Manickam, S.J	Relatives and Friends of Rev. Dr. Alphonse Manickam, S.J	5 Dalit Catholic Students (First year UG) based on Merit cum Means	2,50,000

EXAMINATION SYSTEM

There are two components in the evaluation and assessment of a student, namely Continuous Internal Assessment (CIA) and Semester Examination (SE). The CIA will take place during the course of the semester and the SE shall be conducted at the end of each semester. i.e., the odd semester in November-December and the Even Semester in April-May.

CONTINUOUS INTERNAL ASSESSMENT

- ✓ The component and actual conduct of CIA are entrusted to the respective Departments.
- ✓ The maximum marks for CIA is 25 for UG Courses.
- ✓ Two written tests are conducted centrally and the average is taken. In case a student is absent for a valid reason, another test may be conducted at the discretion of the Principal.
- ✓ There is no provision for improvement of CIA.
- ✓ Attendance marks are to be given for each paper for UG.

CIA I	CIA II	Components		Total
		Attendance	Quiz/Seminar/Assignment	
7.5	7.5	5	5	25

EXAMINATIONS

1. Students should enter the exam hall at the stroke of first bell. No one can enter the hall 30 minutes after the commencement of test or examination.
2. No student will be allowed to leave the examination hall within two hours after the commencement of the examination.
3. Students are prohibited from bringing/carrying into the examination hall any book or portion of a book, manuscript or any matter of any description. Any communication with another is subject to severe punishment.
4. No paper other than the question paper should be taken out of the examination hall.
5. Students indulging in malpractice will be dealt with as per the directives of the State Government and Periyar University.

RULES REGARDING WRITING ARREARS

Every Semester, two or three weeks prior to the date of submission of semester exam applications, the list of courses offered by the department in that semester will be published in the departments. Students are advised to apply for those courses.

All the students are required to sign the Continuous Internal Assessment mark sheets. Requests for correction in C.I.A. marks after the date for signing will not be entertained.

Applications for semester examinations are distributed through the Departments. After paying the prescribed fees at the college office, students should submit the same in the college office on or before the prescribed dates. Applications submitted after the due dates will not be accepted.

Mark sheets for the semester I, II, III, IV and V will be distributed to the Parents on a notified date normally during Parents-Teachers' Meet. For the VI Semester, the mark sheets will be distributed to the students within one month from the publication of results by the university.

Parents and Students are welcome to meet the concerned authorities for any clarification or grievance.

CERTIFICATE

- A former or present student desiring to obtain a certificate (transfer, age, conduct, bonafide, course completion, etc.,) shall apply for it by making a formal written request to the principal.
- A certificate will not generally be issued in less than 24 hours' notice.

SCHOLARSHIPS

- Those who wish to apply for or renew scholarship can have the application forms from the college office. Duly filled in application should reach the College Office on or before the due date.
- Scholarship will be disbursed to students only after the amount is sent to the Principal by the government. Students should sign the register on receipt of the scholarship.
- All money due to the college will be recovered from the scholarship amount at the time of disbursement. Intimation will be sent to parents and the balance amount if any, will be disbursed only after reply is received from them.

- As per the present rules and regulations of the government, each scholarship holder is expected to open a saving account in a national bank, wherein the amount will be credited directly by the government.

RULES AND REGULATIONS

1. Application for admission to the degree courses must be made in the prescribed form. Applicants should have completed 17 years and 6 months on the 15th day of July of the current year.
2. Incomplete application forms will be rejected. All admissions are provisional and subject to the approval of the university.
3. The Principal reserves the right to cancel the admission of the provisionally selected applicants at any time without assigning any reason.

FEES REGULATION

1. Newly admitted students shall pay their fees in full for the first semester at the time of admission.
2. Students who withdraw during the course of the year are required to pay the entire college fees and other fees of that year.
3. Students are permitted to pay the examination fees only after they pay their college fees.
4. Students, who leave the college during the course, cannot claim any portion of the fees paid.

CONDUCT DURING CLASS HOURS

1. When a teacher enters the classroom, all students should stand and greet him/her. They should sit only when they are asked to do so. At the end of the class, students should stand till the teacher leaves the room.
2. During working hours no student is allowed to enter or leave the classroom without the permission of the teacher.
3. During working hours' students should avoid loitering on the verandas and college campus. They should be either in the classroom or in the library as instructed by the class teacher concerned.
4. When in transit from one class to another, students shall walk silently and in an orderly manner.
5. Students attending meetings and other gatherings should conduct themselves with dignity, decorum and maintain silence.

ATTENDANCE

All the students are expected to attend classes every day without fail. However, students can avail leave after obtaining permission from the vice-principal on genuine grounds.

1. Daily attendance of students is marked in a register by individual teachers for every period.
2. 80% attendance is a pre-requisite for;
I. Permission to write the Semester Exams
II. Award of Scholarships of any kind. No exemption will be granted.
3. If a student is absent for one period in a day, he/she will be marked absent for one period only. Two such one periods of absence will be marked as half a day and three such single periods of absence will be marked as full day.

LEAVE LETTER

1. The leave letter must be duly signed by parents/guardian/hostel director for genuine reasons well in advance with the prior approval of the HOD.
2. In the case of unforeseen circumstances, a leave letter must be submitted on the first day of return to the class in the proper form.
3. Medical leave letter must be submitted to the HOD with the endorsement of parents and medical certificate.

CODE OF RELATIONSHIP

They (boys and girls) shall respect each other and follow the directions strictly with regard to code of conduct on and off the campus.

CODE OF BEHAVIOUR

1. Student found drunk and using drugs and ragging on the campus will be summarily dismissed from the college.
2. Whether on or off the college campus, students are to conduct themselves decently.
3. Students should not indulge in anti-social activities of any kind.
4. Under the educational rules of the government, the Principal has full power to impose on students the following punishments: fine, suspension and expulsion from the college.
5. Use of mobile phones by the students is prohibited inside the college campus.
6. All the students shall wear the identity card inside the campus and while representing our college for specific programme.
7. Talking in English in the college – premises is mandatory.

DRESS CODE

1. Every student is expected to be in simple and modest formal dress. Girls are expected to be either in saree with sleeved blouse or chudithar or salwar kameez with sleeved long kurtha with thuppatta.
2. Boys are expected to come in full pants and shirt. T-shirts are not allowed.

DISCIPLINARY RULES

The following are strictly forbidden: any violation of these rules will result in dismissal / suspension from the college:

1. Ragging of any kind and of any magnitude inside / outside the college campus.
2. Any kind of wild noisy and disturbing behaviour / celebrations in the campus.
3. Smoking in the campus (including college hostel).
4. Possession / use of drugs, alcohol or peddling drugs in the campus or anywhere else.
5. Tampering with the contents or misuse of the college identity cards, train / bus identity cards, passes, tickets and tokens.
6. Any kind of misconduct / misbehaviour inside / outside the campus (in public places, buses, etc.) or unruly behaviour in buses or any kind of annoyance to fellow students will also result in the immediate withdrawal / permanent cancellation of student travel concessions and the scholarships.
7. Malpractices such as cheating, bribing, gambling, copying in tests and exams, giving false declarations, spreading rumours / unfounded accusations / writing / printing / distributing/ displaying unauthorized notices of any kind, etc., in the campus or anywhere else.
8. Inviting / meeting strangers or unauthorized person inside the campus without written permission from the principal.

9. Causing damage to college / public property.
10. Canvassing the students in any unpermitted manner during students council election.

LIBRARY

1. Absolute silence must be maintained in and around the library.
2. Both the library & browsing centre are open from 8.30 a.m. to 5.30p.m. on all working days and on all Saturdays.
3. While entering the library, all have to register their names.
4. Personal belongings such as bags, tiffin-boxes, notebooks, etc., should be left at the entrance of the library in the place allotted for it.
5. Books are to be borrowed or returned between 9.30 a.m. to 12.30 p.m. and 01.15 p.m. to 05.00 p.m.
6. Books are usually lent for a period of two weeks and may be renewed for further period, if those books are not in demand by other students.
7. Students are allowed to take upto three books by using their own ID card.
8. Books should be returned on or before the due date indicated in the issue-slip of the book. An overdue fine of Rs.1 per day will be charged if the book is not returned in time.
9. The Librarian may ask for the return of any book even before the expiry of the due date on demand.
10. Reference Books such as dictionaries, yearbooks, encyclopaedia and books labelled as Reference will not be lent.
11. Students are forbidden to make any marking or underlining in books and periodicals.
12. Students are advised to examine and ascertain the conditions of the book at the time of borrowing itself. If there is any damage, it should be immediately brought to the notice of the librarian. Otherwise, the borrower will be held responsible for the damage.
13. If a book is damaged or lost, the cost of replacing it with a new copy along with fine will be recovered from the borrower. If one book in a set of books is damaged or lost, the cost of replacing the whole set will be recovered.
14. All students should produce their identity card at the time of borrowing library books.
15. Students should return books borrowed from the library a week before the last working day of the semester.
16. While borrowing books, the student shall verify the book pocket card and accession number to be the same.
17. Members of the Teaching Faculty can borrow up to five books at a time. They must return the books on or before the last Monday of the respective semester.

ECO-FRIENDLY ZONE

The cleanliness of the college building, furniture and surroundings should be the personal responsibility of every student. It is the duty and responsibility of every student to keep the campus litter free zone.

NOTICE BOARD

1. Students are expected to read the information displayed on the notice boards daily. Ignorance of any notice will not be accepted as an excuse.
2. Students shall neither tamper with the notice put up on the notice boards nor shall they fix any notice on the notice board without the permission of the Principal/ Vice-Principal.

COLLEGE BUS

1. A student using the college bus is expected to be at the bus stop at least ten minutes before the scheduled arrival of the bus. Buses will NOT wait for late comers. The student has to be on the correct side of the arriving bus.
2. Students are allowed to use only their allotted bus and bus stop. No changes will be allowed without prior permission of the vice-principal (Administration).
3. No student should come near the entry / exit door of the bus until it comes to a complete halt.
4. All students must occupy the seats allotted immediately after boarding their respective buses.
5. Students will sit in the seats allotted to them and are responsible for the area in which they sit at. Any damage inflicted to the bus will be paid for by the student(s) responsible.
6. Tampering with emergency door, windows, bus seats or equipment's is prohibited.
7. Students are strictly not allowed to misuse of any electronic gadgets like cell phones/mobile phones, cameras, etc. inside the bus.
8. Harassment, aggressive behaviour, bullying, shouting, fighting, or discriminatory / abusive language or conduct towards the driver / attendant or other people is prohibited.
9. At any case, don't speak with other genders without prior permission of the bus In-charges
10. No student is allowed to enter the driver's cabin in the bus.
11. Consumption of edibles is not permitted in the bus.
12. One-way transport facility is not provided.
13. Parents and hostellers are not allowed to board the bus for any reason.

14. Parents / guardians of students shall not compel the bus employee to divert any route or change any pick-up or drop-off point allotted at the beginning of the year.
15. The bus route may be altered temporarily if the road condition hinders smooth plying of buses and in such cases students and parents are requested to cooperate with transport department.
16. Indiscipline /misbehaviour in the bus or non-payment of bus fees may lead to cancellation of the bus facility for the student. Bus facility is a privilege for any person desiring to avail the facility. The college retains the right to deny the facility to anyone without providing any reason whatsoever.
17. Any indiscipline in the bus will be reported to the college vice-principal (Administration) for necessary action.
18. The student must wear their ID card at the entry.
19. In case of any misbehaviour or violation of the college bus rules, ID cards of the students will be with the disciplinary committee members till the enquiry is over.

HOSTELS

Loyola men's hostel and Loyola women's hostel are closely-knit units of Loyola family.

- The main concern of two hostels is character formation coupled with intellectual formation of the students. Our hostel is a home away from home, a temple of learning and a family that has a long living tradition.
- All the inmates are expected to co-operate fully with the director and assistant directors and with one another in achieving these objectives. They should not engage any activity which may be detrimental to realizing these two objectives.

Admission to Hostels

Students will be admitted to the Hostel only after admission to the College and a personal interview with the hostel director. The parent of the candidate has to be present at the interview by the director. Application for admission in the form prescribed should be accompanied by a certificate from the parish priest (for Catholics) and from the authorities of the hostel or institution where the student previously resided. Membership of the hostel is for only one year. Senior students wishing to be readmitted will repeat the same procedure for readmission. Those who have not shown sufficient improvement in their studies and have been failing consistently in the examinations may be denied renewal of membership. Dismissal or suspension of a member from the college will involve automatic dismissal or suspension from the Hostel also.

To Parents

Parents and Guardians are requested to co-operate with college authorities in the formation of good character, in maintaining regularity in attendance and progress in studies of their children/wards. Warning letters will be sent to parents of the students who are irregular in attendance. At the same time, parents and guardians are advised to check in person with HODs/Vice-Principal regarding the attendance of their children/wards. All the parents/guardians have to come with their wards for Parents-Teachers' Meeting.

I / I I / V S e m e s t e r s (J u n e 2 0 2 4 - N o v e	VI 02.35 p.m. 03.30 p.m.						
	V 01.40 p.m. 02.35 p.m.						
	LUNCH 12.55 p.m. 01.40 p.m.						
	IV 12.00 p.m. 12.55 p.m.						
	III 11.05 a.m. 12.00 p.m.						
	BREAK 10.50 a.m. - 11.05 a.m.						
	II 9.55 a.m. 10.50 a.m.						
	I 9.00 a.m. 9.55 a.m.						

m b e r 2 0 2 4)	Day Order /Hour	I	II	III	VI	V	VI
I / I I I / V S e m e s t e r s (J	VI 02.35 p.m. 03.30 p.m.						
	V 01.40 p.m. 02.35 p.m.						
	LUNCH 12.55 p.m. - 01.40 p.m.						
	IV 12.00 p.m. 12.55 p.m.						
	III 11.05 a.m. 12.00 p.m.						

u n e 2 0 2 4 - N o v e m b e r 2 0 2 4)	BREAK 10.50 a.m. 11.05 a.m.						
	II 9.55 a.m. 10.50 a.m.						
	I 9.00 a.m. 9.55 a.m.						
	Day Order /Hour	I	II	III	VI	V	VI