LOYOLA COLLEGE

OF ARTS AND SCIENCE (Co.Ed.)
(Affiliated to Periyar University, Salem)

METTALA

Oilpatty - Post, Rasipuram - Taluk,
Namakkal - District, Pin Code - 636 202

ACADEMIC CALENDAR
2022-2023

CONTACT DETAILS

College Office	: **04287-246455**
Secretary	: **04287-246055**
Principal	: **04287-246455**
Treasurer	: **04287-246355**
Men's Hostel	: **04287-246955**
Women's Hostel	: **04287-246855**

E-mail : **loyolacollege.mettala@gmail.com**
Website : **http://loyolacollege.ac.in**

College Working Hours
09.00 am to 03.40 pm

PERSONAL INFORMATION

Name : ……

Register Number : ……

Degree : ……

Year : ……

Father's Name : ……

Mother's Name : ……

Permanent Address : ……

……

……

Pin Code : ……

Mobile Number : ……

E-Mail : ……

IN CASE OF EMERGENCY

Contact Number : ……

Blood Group : ……

BANK DETAILS

Name of the Bank : ……

Bank Account Number : ……

இறைவா! தாராள மனதை எனக்குத் தந்தருளும்,
உமக்கு உகந்த விதத்தில் அன்பு காட்டவும்,
உம் அடிச்சுவடுகளில் பணியாற்றவும்,
கணக்கிடாமல் கொடுக்கவும்,
காயத்தைக் கவனியாமல் போரிடவும்,
ஓய்வைத் தேடாமல் உழைக்கவும்,
கைம்மாறு கருதாமல் கொடுக்கவும்,
வேண்டிய மனப்பக்குவத்தை எனக்குத் தாரும்.
உமது திருவுளத்தை நிறைவேற்றுகிறேன்
என்பதில் மட்டுமே நிறைவு காண
எனக்கு வரமருளும்.

- ஆமென்.

PRAYER FOR GENEROSITY
(St. Ignatius of Loyola)

Teach us, Lord,
to serve you as you deserve
to give and not to count the cost
to fight and not to heed the wounds,
to toil and not to seek for rest
to labor and not to ask for any reward,
save that of knowing that
we do your holy will. Amen.

A TEACHER'S PRAYER

First and foremost, I love teaching;

Teaching is my mission; being a teacher, I am making an important contribution to the efforts of National Development.

I become worthy when I am capable of elevating the average student to the higher level.

I organize my way of life in such a way that

My life itself becomes a message for my students.

I will encourage my students to have interactive learning.

I will treat all the students equally without partiality on account of Religion, Community or Language.

I will keep on cultivating my own capacities in teaching, so that I can impart quality education to my students.

And I will always celebrate the success of my students.

Dr. A.P.J. Abdul Kalam,
Former President of India

தேசிய கீதம்

ஜன கண மன அதிநாயக ஜய ஹே

பாரத பாக்ய விதாதா

பஞ்சாப சிந்து குஜராத்த மராட்டா

திராவிட உத்கல பங்கா

விந்திய ஹிமாசல யமுனா கங்கா

உச்சல ஜலதி தரங்கா

தவ சுப நாமே ஜாகே

தவ சுப ஆசிஸ மாகே

ஜாஹே தவ ஜய காதா

ஜன கண மங்கள நாயக ஜய ஹே

பாரத பாக்ய விதாதா

ஜய ஹே ஜய ஹே ஜய ஹே

ஜய ஜய ஜய ஜய ஹே!

-மகாகவி இரவீந்திரநாத் தாகூர்

நாட்டுப்பண் - பொருள்

இந்தியத் தாயே! மக்களின் இன்ப துன்பங்களை கணிக்கின்ற

நீயே எல்லோருடைய மனதிலும் ஆட்சி செய்கின்றாய்.

நின் திருப்பெயர் பஞ்சாபையும் சிந்துவையும் குஜராத்தையும்

மராட்டியத்தையும் திராவிடத்தையும் ஒரிசாவையும்

வங்காளத்தையும் உள்ளக் கிளர்ச்சி அடையச் செய்கிறது.

நின் திருப்பெயர் விந்திய இமயமலைத் தொடர்களில்

எதிரொலிக்கின்றது. யமுனை கங்கை ஆறுகளின்

இன்னொலியில் ஒன்றுகிறது. இந்தியக்

கடலலைகளால்வணங்கப்படுகிறது.

அவை நின்னருளை வேண்டுகின்றன.நின் புகழைப் பரப்புகின்றன.

இந்தியாவின் இன்ப துன்பங்களை கணிக்கின்ற தாயே

உனக்கு வெற்றி! வெற்றி!! வெற்றி!!!

தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்

சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்

தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்

தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே!

அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற

எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே! தமிழணங்கே!

உன் சீரிளமைத் திறம்வியந்து

செயல்மறந்து வாழ்த்துதுமே!

வாழ்த்துதுமே!

வாழ்த்துதுமே!

-மனோன்மணியம் பெ.சுந்தரனார்

தேசிய ஒருமைப்பாட்டு உறுதிமொழி

நாட்டின் உரிமை வாழ்வையும், ஒருமைப்பாட்டையும் பேணிக்காத்து வலுப்படுத்தச் செயற்படுவேன் என்று உளமார நான் உறுதி கூறுகின்றேன்.

ஒருபோதும் வன்முறையை நாடேன் என்றும், சமயம், மொழி, வட்டாரம் முதலியவை காரணமாக எழும் வேறுபாடுகளுக்கும், பூசல்களுக்கும், ஏனைய அரசியல்,பொருளாதாரக் குறைபாடுகளுக்கும், அமைதி நெறியிலும், அரசியலமைப்பின் வழியிலும் நின்று தீர்வு காண்பேன் என்றும் நான் மேலும் உறுதியளிக்கின்றேன்.

கல்லூரிப்பண்

இலொயோலாவின் ஒளி வீசட்டும்

இலொயோலாவின் ஒளி வீசட்டும்
உலகெங்கும் ஒளி வீசட்டும்
இளைய தீபங்களே இந்தியத் தாயவளின் இணையில்லா
அருட்செல்வங்களே
உங்கள் ஒளி உலகெங்கும் பரவட்டும் நிறையட்டும்

1. நேர்மையின் பாதையில் சென்றிடுவோம்
   கடமையே கண்ணாய் செயல்படுவோம்
   அன்புடன் கூடி அமைதியை நாடி
   அறத்தினை வளர்த்திடுவோம்.

   (எங்கள் இலொயோலாவின்...)

2. உரிமைக் குரலினை எழுப்பிடுவோம்
   உழைப்பிற்கு என்றுமே கை கொடுப்போம்
   எளியவர் துன்பம் நீங்கிட என்றும்
   காலத்தை அர்ப்பணிப்போம்.

   (எங்கள் இலொயோலாவின்...)

3. இறைவனுக்கென்றுமே அடிபணிவோம்
   இஞ்ஞாசியாரின் வழி நடப்போம்
   சோதனை வாழ்வில் எது வந்தாலும்
   உறுதியுடன் இருப்போம்.

   (எங்கள் இலொயோலாவின்...)

4 நாட்டிற்குப் பணி பல புரிந்திடுவோம்
  அறிவொளி முழங்கிடச் செய்திடுவோம்
  இருளினை அகற்றி ஒளியினைப் பரப்பி
  வீரநடை இடுவோம்.

  (எங்கள் இலொயோலாவின்...)

HISTORICAL PERSPECTIVE

IN THE FOOTSTEPS OF OUR FOUNDER ST. IGNATIUS OF LOYOLA

Saint Ignatius was born in1491 in the ancestral castle at Loyola which was loyal to the Spanish crown. He was raised to be a courtier. In 1521 when Ignatius was trying to defend the fortress town of Pamplona, he was very badly wounded in his leg. While he recuperated, he read the books on the Life of Christ and Lives of the Saints. He underwent a conversion of heart and decided to lay aside the "sword of war" and took up the "sword of Christ".

In 1537, he was ordained in Venice. He founded the Society of Jesus in 1540 in Rome with six of his companions with whom he dedicated himself to the greater glory of God and the good of humanity. Together, they placed themselves at the Service of the Pope who could send them whenever and wherever there was a need.

He contributed greatly to the Catholic revival in the sixteenth century and to the renewal of the Church's missionary activities. He died in Rome in 1556 and was canonized by Gregory XV in 1622.

IGNATIAN SPIRITUALITY

Ignatian spirituality explained in the Spiritual Exercises written by St Ignatius is a tool that guides us to realize a meaningful journey of life. It is a set of values, attitudes and insights and not hard and fast rules on how to pray. The central theme is that God is present everywhere every person and everything in all moments of life. What is more important is discerning His presence in the routine of ordinary life and adding deeper value to our experiences. And the value addition is gained when we become "men and women for others".

SOCIETY OF JESUS

The Society of Jesus (in Latin: Societatis Iesu) is a Christian Religious Congregation of the Catholic Church whose members are called Jesuits. The term Jesuit is an anglicized version of the Latin Jesuit and it is the combination of the two latin words Jesu and Ita which means "Yes, Jesus".

The names of the members of the Society of Jesus are affixed with an abbreviation, 'SJ' whose meaning is 'Society of Jesus".

The Portuguese, who had political control over certain regions in the Indian sub-continent from 16th Century, supported the Catholic Church and the Jesuit Mission in many respects. Due to political and ideological conflicts in Europe, on 21stJuly 1773, the Society of Jesus was suppressed by Pope Clement XVI. But after 41 years, Pope Pius VII restored the Society of Jesus in 1814 and the Jesuit order was re-established throughout the world.

Today, there are more than 16,000 Jesuits serving in 112 countries 180Jesuits are working at social action centres, schools and colleges in Jesuit Chennai Province. The Jesuits are well-known for their social involvement through educational, pastoral service with fervent focus on social justice and human rights.

OUR MISSION

"One mission, many ministries", is the popular maxim about the Jesuits' Mission throughout the world. In the beginning, the Jesuits were sent as missionaries to the Asian, African and American continents. Today, the Jesuits are the best known for their colleges, universities, and high schools. With the spirit of a fierce spanish soldier, St. Ignatius instructed the early Jesuits to go out and "find God in all things". Nothing binds their endeavour and passion. They are propelled to commit themselves in anything "For the Greater Glory of God" (*Ad Majorem Dei Gloriam*).

Pope Benedict XVI emphasizes this commitment in his message to the 35th General Congregation of Jesuits. "The Church needs you, counts on you, and continues to turn to you with confidence, particularly to reach the geographical and spiritual places where others do not reach or find it difficult to reach."

STRUCTURE

The Society of Jesus is spread all over the world. The headquarter lies in Rome, known as Curia Generalis which is headed by Fr Superior General. There are ten 'Assistancies' which are known as regions that might include a continent or a part of a continent. Each Assistancyis made up of territories called 'Provinces'. There are 83 Jesuit provinces around the world. Each Province is headed bya 'Provincial' who reports directly to the Curia.

JESUIT CHENNAI PROVINCE

Jesuit presence in the land of Tamils began since the time of St. Francis Xavier on his arrival in Goa on 6 May, 1542.When Robert De Nobili, a saintly scholar, visited the southern city of Madurai in 1606, he founded a mission which he called it the Madura Mission. After Nobili, the Jesuits worked in the Madura Mission till 1759. When Pope Clement XIV suppressed the Society of Jesus on 21 July 1773, the Jesuits ceased to exist openly and officially anywhere.

The Society of Jesus was re-established on 7th August 1814 by Pope Pius VII. Fr. Roothan, General of the Society of Jesus, entrusted the Madura Mission - the new Madura Mission- to the Provincial of France, Fr. Francis Renault.

Therefore, the two Madura Missions - the 'Old Madura Mission' (1606-1773) run by the Portuguese Jesuits(before the suppression) and the 'New Madura Mission' (1837-1952) by the French Jesuits of the Society became eventually the

Madurai Province in 1953. With effect from 15th of August 1952, an Independent Jesuit Madurai Mission came into existence. It was the First Independent Mission of the new society in Asia.

The Northern region of the Jesuit Madurai Province in Tamil Nadu State was officially created as the Jesuit Chennai Mission in June 2007 in order to strengthen and enhance the mission. In fact, it was launched in 1990to empower the marginalized, especially the rural poor and the Dalits, considered and treated as untouchables in the society. The objective was holistic development of people with human dignity and economic stability. This will pave the way for social equality so that the oppressed could become the decision making leaders of the society they live in.

Jesuit Chennai Mission raised to the status of a Province in October 2019 by Fr Arturo Sosa, S.J., Superior General and Fr L. Jebamalai Irudayaraj, S.J., was appointed as its Provincial on Nov.27, 2019. Fr Jebamalai Irudayaraj assumed office of Provincial on Dec.28, 2019 in a jubilant celebration at Loyola College, Chennai.Fr Provincial is the chairman of Loyola College, Mettala.

OUR LOYOLA COLLEGE, METTALA

Loyola College, Mettala, is a minority Catholic Co-Educational Institution, affiliated to the Periyar University, Salem. It is one of the Higher Educational Institutions run by the Jesuits of Chennai Province. The other Institutions in Chennai Province are Loyola College (Autonomous), Chennai, Loyola College of Education, Chennai, Loyola-ICAM College of Engineering Technology (LICET), Chennai, Loyola Institute of Business Administration (LIBA), Chennai and Loyola College, Vettavalam, All these institutions under the chairmanship of the Provincial of the Jesuit Chennai Province follow a common policy for admissions, appointments and administration.

As a minority Institution, Loyola College caters primarily to the formation of Catholic students. However, it keeps its portals open to any student without discrimination on the basis of caste and creed. The College emblem with the motto 'Let your light shine' (*Luceat Lux Vestra*) brings lights of hope and liberation to others.

FOUNDATION

Rev. Fr. Gunasekaran Rajaiah, S.J., and a band of dedicated Jesuits came over to Salem Diocese at the invitation of the Most Rev. Dr. Singaroyan, Bishop of Salem, to open a Catholic College for young men and women in the Diocese of Salem. Rev. Fr Sebastiraj, Provincial and Rev. Fr. Jebamalai Irudayaraj, Mission Superior, took all necessary initiative to start an Arts and Science Co-Education

College. The foundation stone was laid on 23rdNovember 2014. The college started functioning in July 2015 with 75 students on the rolls in the undergraduate courses of Mathematics, Physics, Computer Science, Commerce and English Literature.

GOALS AND OBJECTIVES

The prime objective of Loyola College, Mettala, is to provide university education to the deprived and marginalized sections of the Society. The College aims at training young men and women to become leaders and to serve their fellowmen with justice, truth and love. It is expected that this training would play a vital role in bringing about the desired change for the betterment of the people of our country, more particularly the poor and the marginalized sections of the Society.

COLLEGE EMBLEM

The coat of arms of the college consists of a shield divided into four quarters with a torch and an open book motif. The crest is the monogram and seal of the Society of Jesus: IHS (iota-eta-sigma), being the first three letters in Greek of the name JESUS. The crest is in yellow, a colour that represents sunshine, joy and happiness. The laurel leaves above the crest do stand for victory and prosperity. The open book represents wisdom and other forms of intellectual information and the burning torch symbolize enlightenment. These are the fundamental tenets of the education imparted in this College which challenges the students to live up to the motto of the College: Let your light shine (Matthew 5:16) by their learning and good example so that they may become beacon of light and hope.

OUR VISION

Intellectual formation of men and women for the holistic development of the Nation

MISSION

1. Imparting technology integrated education and making the learners excellent and globally competent.
2. Ensuring equitable access of higher education to the rural poor in the service area.
3. Facilitating vertical mobility in academic and employment avenues.
4. Enabling students to become agents of social transformation by imparting Constitutional values.
5. Training the students in life skills, research and social analysis

STRATEGIES

1. Moving from tradition to modern in teaching –learning process.
2. Promotion of experiential learning, enhancing curriculum based knowledge and skills.
3. Offering skill based optional add-on courses to augment employability.
4. Updating and enhancing learning capacities through professional guidance and counselling.
5. Exposing to new academic avenues through academic collaborations and linkage.

UG COURSES

- B.A. Tamil
- B. A. English
- B. B. A.
- B. C. A.
- B. Com. (General)
- B. Com. (Accounting & Finance)
- B. Sc. Chemistry
- B. Sc. Computer Science
- B. Sc. Mathematics
- B. Sc. Physics

LIFE SKILL TRAINING (LST)

- Effective English Communication
- Leadership & Personality Development
- Computer Literacy
- Value & Environmental Education
- Time Management
- Civil Services Training
- Competitive Exams Coaching
- SWAYAM-NPTEL, Spoken Tutorial Online Programme & courses

BOARD OF MANAGEMENT OF LOYOLA-METTALA REGISTERED SOCIETY

Rev. Dr. Alphonse Manickam, S.J.	- Vice-Superior
Rev. Dr. Albert William, S.J.	- Secretary
Rev. Dr. Samuel Jeyaseelan, S.J.	- Principal
Rev. Fr. P. James Raja, S.J.	- Campus Treasurer & Minister
Rev. Dr. Maria Wenisch, S.J.	- Vice-Principal
Rev. Fr. Arockia Alton, S.J.	- Hostel Director

GOVERNING BODY OF THE COLLEGE

Rev. Dr. L. Jebamalai Irudayaraj, S.J., Provincial	- Chairman
Rev. Dr. Alphonse Manickam S.J., Vice – Superior	- Vice-chairman
Rev. Dr. Albert William S.J., Secretary	- Secretary
Rev. Dr. Samuel Jeyaseelan, S.J., Principal	- Member
Rev. Fr. P. James Raja, S.J., Campus Treasurer & Minister	- Member
Rev. Dr. Maria Wenisch, S.J., Vice-Principal (Academics)	- Member
Rev. Fr. Arockia Alton, S.J., Hostel Director	- Member

ADMINISTRATIVE SENATE

Rev. Dr. Alphonse Manickam, S.J.	- Vice-Superior
Rev. Dr. Albert William S.J.	- Secretary
Rev. Dr. Samuel Jeyaseelan, S.J.	- Principal
Rev. Dr. Maria Wenisch, S.J.	- Vice-Principal (Academics)
Rev. Fr. P. James Raja, S.J.	- Campus Treasurer
Dr. L. Rakesh Sharma	- Vice-Principal (Administration)
Dr. D. Arul Pon Daniel	- Coordinator, IQAC
Dr. R. Manikandan	- Coordinator, Exam Cell
Mr. R. Lakshmikaandan	- Coordinator, LST
Mr. V. Sabarinathan	- Dean of Students
Ms. B. Catherine Pradeepa	- Dean of Women Students

ACADEMIC COUNCIL

Rev. Dr. Samuel Jeyaseelan, S.J.	- Principal
Rev. Dr. Albert William, S.J.	- Secretary
Rev. Dr. Maria Wenisch, S.J.	- Vice-Principal (Academics)
Dr. L. Rakesh Sharma	- Vice-Principal (Administration)
Dr. D. Arul Pon Daniel	- Coordinator, IQAC
Dr. R. Manikandan	- Coordinator, Exam Cell
Mr. R. Lakshmikaandan	- Coordinator, LST
Mr. V. Sabarinathan	- Dean of Students
Ms. B. Catherine Pradeepa	- Dean of Women Students
Dr. M. Paul Johnpeter	- Member
Dr. P. Ashok	- Member
Dr. S. Xavier	- Member
Mr. A. Arulkemilas	- Member
Mr. P. Roy	- Member
Mr. M. Joseph	- Member

Ms. T. Sofia Nirmala	- Member
Mr. K. Satheesh	- Member
Mr. B. Berchmans	- Member

LIFE SKILL TRAINING (LST)

Rev. Dr. Samuel Jeyaseelan, S.J.	- Principal
Rev. Dr. Albert William, S.J.	- Secretary
Rev. Dr. Maria Wenisch, S.J.	- Vice-Principal (Academics)
Dr. L. Rakesh Sharma	- Vice-Principal (Administration)
Mr. R. Lakshmikaandan	- Coordinator
Head of the Departments	- Members

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Dr. P. Ashok	- Member
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Mr. M. J. John Bosco (III B.Sc. Computer Science)	- Students Representative
Mr. S. Gowtham (III B.Sc. Physics)	- Students Representative
Mr. J. Jenish (III B.A. English)	- Students Representative

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Ms. L. Catherine Divaina	- Treasurer

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Rev. Fr. S. Paul Benedict, S.J.	- Harur
Rev. Fr. Bernard	- Siluvaigiri
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Rev. Sr. Pascal, FSAG	- Thummal
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Mr. V. Sabarinathan	- Dean of Students
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Ms. T. Sofia Nirmala	- Member
Dr. B. Latha	- Member
Ms. M. Jayam	- Social Activist
Ms. Neelaveni	- Advocate
Student Representatives	- Secretary of Students' Council

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Dr. L. Rakesh Sharma	- Vice-Principal (Administration)
Mr. V. Sabarinathan	- Dean of Students
Ms. B. Catherine Pradeepa	- Dean of Women Students
Student Representative	- President of Students' Council

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Rev. Dr. Justine Y. Emma	- Convener
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Mr. P. Godson Swaminath	- Advocate
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Ms. B. Catherine Pradeepa	- Dean of Women Students
Mr. R. Ashok	- Coordinator
Mr. A. Raja Prabhu	- Member
Mr. M. Ruban Chandrapaul	- Member
Ms. S. Kavitha	- Member
Ms. A. Jaya	- Member
Ms. A. Hency Dionee	- Member

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Rev. Dr. Maria Wenisch, S.J.	- Vice-Principal (Academics)
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Mr. B. Andrew	- Physical Director
Mr. J. Amuthan	- Member
Mr. A. Raja Prabhu	- Member
Dr. R. David Prabu	- Member
Ms. R. Janani Iswariya	- Member
Dr. B. Latha	- Member
Ms. P. Divya	- Member
Dr. S. Antony Vinoth	- Member
Mr. K. Thangavel	- Member

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Mr. B. Andrew	- Member
Mr. K. Thangavel	- Member

AICUF

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Mr. G. Mohan	- Member
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Mr. A. Saravanan	- Member

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Ms. M. Shalini	- Member

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Mr. P. Murugesan	- Member
Ms. A. Jaya	- Member

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Rev. Fr. James Raja S.J.	- Campus Minister
Dr. L. Rakesh Sharma	- Member
Mr. J. Lourdus Rajeev	- Member
Ms. T. Sofia Nirmala	- Member
Ms. M. Shalini	- Member

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Mr. A. Aravindh (20UCH3079)	- Media Team Member
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Mr. S. Tejas Varun. S (20UCM5691)	- Media Team Member

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Ms. L. Catherine Divaina, B.Sc., [M.B.A.]	-	Typist
Mr. N. S. Divagar, B.A., [M.B.A.]	-	Exam Cell Assistant

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Ms. K. Sindhuja, B.Sc.	-	Assistant Accountant
Mr. S. Kesavaprasath, B.Com.	-	Assistant Accountant

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Mr. D. R. Mathew, B.E.	-	System Admin
Mr. J. Ranjith, Dip. (E.E.E.)	-	Electrician
Mr. A. Suresh, Dip. (E.E.E.)	-	Plumper

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Mr. P. Rajendran	-	Watchman
Ms. S. Manimegalai	-	Maintenance
Ms. R. Selvarani	-	Maintenance
Ms. L. Rani	-	Maintenance
Ms. R. Shanthi	-	Maintenance
Ms. P. Jeyarakkini	-	Maintenance
Ms. S. Jyothi Lakshmi	-	Maintenance
Mr. R. Mahalingam	-	Maintenance

JULY – 2022			
DATE	DAY	EVENTS	DAY ORDER
1	FRI		
2	SAT		
3	SUN		
4	MON		
5	TUE		
6	WED		
7	THU		
8	FRI		
9	SAT		
10	SUN	Bakrid	
11	MON		
12	TUE		
13	WED		
14	THU		
15	FRI		

"Start where you are. Use what you have. Do what you can." – Arthur Ashe

JULY – 2022			
DATE	DAY	EVENTS	DAY ORDER
16	SAT		
17	SUN		
18	MON	College Reopens for the Academic Year 2022-23	Week - I Day 1
19	TUE		Day 2
20	WED		Day 3
21	THU		Day 4
22	FRI		Day 5
23	SAT	Staff Orientation	
24	SUN		
25	MON		Day 6
26	TUE		Week - II Day 1
27	WED		Day 2
28	THU		Day 3
29	FRI		Day 4
30	SAT		
31	SUN		

"Even the greatest were beginners. Don't be afraid to take that first step." – unknown

AUGUST– 2022			
DATE	DAY	EVENTS	DAY ORDER
1	MON	Classes Commence for the First Year Students	Week - III Day 1
2	TUE		Day 2
3	WED		Day 3
4	THU		Day 4
5	FRI		Day 5
6	SAT		
7	SUN		
8	MON		Day 6
9	TUE	Muharram	
10	WED	Inauguration of Associations	Week - IV Day 1
11	THU		Day 2
12	FRI		Day 3
13	SAT	Inter School Tournament for Super Seniors	Day 4
14	SUN		
15	MON	Assumption of the Blessed Virgin Mary, Independence Day	

"You are never too old to set another goal or to dream a new dream." – C.S.Lewis

AUGUST– 2022			
DATE	DAY	EVENTS	DAY ORDER
16	TUE		Day 5
17	WED		Day 6
18	THU		Week - V Day 1
19	FRI		
20	SAT		
21	SUN		
22	MON		Day 2
23	TUE		Day 3
24	WED		Day 4
25	THU		Day 5
26	FRI	Science Expo 2022	Day 6
27	SAT	Non-instructional Working Day	
28	SUN		
29	MON	Last Day for First Instalment Fees Payment	Week - VI Day 1
30	TUE		Day 2
31	WED	Vinayakar Chathurthi	

"Self-discipline is the magic power that makes you virtually unstoppable." – Dan Kennedy

SEPTEMBER– 2022			
DATE	DAY	EVENTS	DAY ORDER
1	THU		Day 3
2	FRI		Day 4
3	SAT		Day 5
4	SUN		
5	MON	Teacher's Day Feast of Saint Teresa of Calcutta	Day 6
6	TUE		Week - VII Day 1
7	WED		Day 2
8	THU	Birthday of Our Lady	Day 3
9	FRI		Day 4
10	SAT		
11	SUN		
12	MON		Day 5
13	TUE		Day 6
14	WED		Week VIII Day 1
15	THU		Day 2

"The expert in anything was once a beginner." —Helen Hayes

SEPTEMBER– 2022			
DATE	DAY	EVENTS	DAY ORDER
16	FRI		Day 3
17	SAT	Mentoring	Day 4
18	SUN		
19	MON	I CIA Exams	Day 5
20	TUE	I CIA Exams	Day 6
21	WED	I CIA Exams	Week IX Day 1
22	THU	I CIA Exams	Day 2
23	FRI	I CIA Exams	Day 3
24	SAT	Non-instructional Working Day	
25	SUN		
26	MON		Day 4
27	TUE		Day 5
28	WED	Fr. Victor's Trophy Tournament (Basket Ball)	Day 6
29	THU	Fr. Victor's Trophy Tournament (Basket Ball)	Week X Day 1
30	FRI	Fr. Victor's Trophy Tournament (Basket Ball)	Day 2

"Good students aim for good grades. Great students aim for understanding." – Maxime Lagace

OCTOBER – 2022			
DATE	DAY	EVENTS	DAY ORDER
1	SAT		
2	SUN	Gandhi Jayanthi	
3	MON		
4	TUE	Ayutha Pooja	
5	WED	Vijaya Dasami	
6	THU		Day 3
7	FRI	Last Day for Paying Fees	Day 4
8	SAT	II & III Year Parent-Teachers' Meet	Day 5
9	SUN	Milad-un-Nabi	
10	MON		Day 6
11	TUE		Week XI Day 1
12	WED		Day 2
13	THU	Examination Online Application Entry	Day 3
14	FRI		Day 4
15	SAT		

"Success is the sum of small efforts, repeated day in and day out." – Robert Collier

OCTOBER – 2022			
DATE	DAY	EVENTS	DAY ORDER
16	SUN		
17	MON		Day 5
18	TUE		Day 6
19	WED		Week XII Day 1
20	THU	Last Date for Submission of Online Applications	Day 2
21	FRI	Cultural Fest for School & College Students	Day 3
22	SAT		
23	SUN		
24	MON	Deepavali	
25	TUE		
26	WED		Day 4
27	THU		Day 5
28	FRI		Day 6
29	SAT	Non-instructional Working Day	
30	SUN		
31	MON		Week XIII Day 1

"If you cannot do great things, do small things in a great way." – Napoleon Hill

NOVEMBER– 2022			
DATE	DAY	EVENTS	DAY ORDER
1	TUE	All Saints' Day	Day 2
2	WED	All Souls' Day Commencement of Semester Practical Examinations	Day 3
3	THU	II CIA Exams	Day 4
4	FRI	II CIA Exams	Day 5
5	SAT	II CIA Exams	Day 6
6	SUN		
7	MON	II CIA Exams National Cancer Awareness Day	Week XIV Day 1
8	TUE	II CIA Exams	Day 2
9	WED	II CIA Exams	Day 3
10	THU	World Science Day for Peace and Development	Day 4
11	FRI	National Education Day	Day 5
12	SAT	Non-instructional Working Day	
13	SUN		
14	MON	Children's Day	Day 6
15	TUE		Week XV Day 1

"Work hard until the lamp light of your study table becomes a spot light on stage." – Unknown

NOVEMBER– 2022			
DATE	DAY	EVENTS	DAY ORDER
16	WED		Day 2
17	THU		Day 3
18	FRI		Day 4
19	SAT	8th Annual Sports Meet International Men's Day	Day 5
20	SUN		
21	MON	Model Semester Exam	Day 6
22	TUE	Model Semester Exam	Week XVI Day 1
23	WED	Model Semester Exam	Day 2
24	THU	Model Semester Exam	Day 3
25	FRI	Model Semester Exam	Day 4
26	SAT	Model Semester Exam Constitution Day of India	
27	SUN		
28	MON	Model Semester Exam Last date for Practical Examinations	Day 5
29	TUE	Model Semester Exam	Day 6
30	WED	Issue of Hall Tickets	

"Hard work beats talent when talent doesn't work hard." – Tim Notke

DECEMBER– 2022			
DATE	DAY	EVENTS	DAY ORDER
1	THU		
2	FRI	National Pollution Control Day Commencement of Semester Theory Examinations	
3	SAT	Saint Francis Xavier	
4	SUN	Indian Navy Day	
5	MON		
6	TUE		
7	WED		
8	THU		
9	FRI	International Anti-Corruption Day	
10	SAT	Human Rights Day	
11	SUN		
12	MON		
13	TUE		
14	WED		
15	THU		

"The noblest question in the world is: What good may I do in it?" — Benjamin Franklin

DECEMBER– 2022			
DATE	DAY	EVENTS	DAY ORDER
16	FRI		
17	SAT	Non-instructional Working Day	
18	SUN	Bala Mela for Neighbourhood Children Minority Rights Day in India	
19	MON		
20	TUE	International Human Solidarity Day	
21	WED		
22	THU		
23	FRI	Christmas Celebrations	
24	SAT	Christmas Vacation National Consumer Rights Day	
25	SUN	Christmas	
26	MON		
27	TUE		
28	WED		
29	THU	Last date for Semester Theory Examinations	
30	FRI		
31	SAT		

"The Best way to predict your Future is to create it."— Abraham Lincoln

JANUARY – 2023			
DATE	DAY	EVENTS	DAY ORDER
1	SUN	New Year's Day	
2	MON	College Reopens	Week I Day 1
3	TUE		Day 2
4	WED	World Braille Day	Day 3
5	THU		Day 4
6	FRI		Day 5
7	SAT		Day 6
8	SUN		
9	MON		Week II Day 1
10	TUE		Day 2
11	WED	Cultural Fest	Day 3
12	THU	Cultural Fest & Pongal Celebration National Youth Day	Day 4
13	FRI	Bhogi Pongal Celebrations	
14	SAT	Pongal	
15	SUN	Thiruvalluvar Day Army Day	

"Don't watch a clock; do want it does. Keep going." – Sam Levenson

JANUARY – 2023			
DATE	DAY	EVENTS	DAY ORDER
16	MON	Uzhavar Thirunal	
17	TUE		Day 5
18	WED		Day 6
19	THU		Week III Day 1
20	FRI		Day 2
21	SAT	Placement Training by a Company	Day 3
22	SUN		
23	MON		Day 4
24	TUE		Day 5
25	WED		Day 6
26	THU	Republic Day	
27	FRI		Week IV Day 1
28	SAT	Mentoring	Day 2
29	SUN		
30	MON		Day 3
31	TUE	St. John Bosco	Day 4

"The art of being happy is to be satisfied with what you have." - Unknown

FEBRUARY– 2023			
DATE	DAY	EVENTS	DAY ORDER
1	WED		Day 5
2	THU		Day 6
3	FRI		Week V Day 1
4	SAT	Alumni Meet 2023	
5	SUN		
6	MON	Last Day for First Instalment Fees Payment	Day 2
7	TUE	I CIA Exams	Day 3
8	WED	I CIA Exams	Day 4
9	THU	I CIA Exams	Day 5
10	FRI	I CIA Exams	Day 6
11	SAT	I CIA Exams Our Lady of Lourdes	Week VI Day 1
12	SUN		
13	MON		Day 2
14	TUE		Day 3
15	WED		Day 4

"Life is an improvisation. You have no idea what's going to happen next and you are mostly just making things up as you go along. – Stephen Colbert

FEBRUARY – 2023			
DATE	DAY	EVENTS	DAY ORDER
16	THU		Day 5
17	FRI		Day 6
18	SAT	Mentoring	Week VII Day 1
19	SUN		
20	MON	World Day of Social Justice	Day 2
21	TUE		Day 3
22	WED	St. Peter, the Apostle	Day 4
23	THU		Day 5
24	FRI		Day 6
25	SAT	Job Fair	
26	SUN		
27	MON		Week VIII Day 1
28	TUE	National Science Day	Day 2

"The best view comes from the hardest climb" – Unknown

MARCH– 2023			
DATE	DAY	EVENTS	DAY ORDER
1	WED	Ash Wednesday	Day 3
2	THU		Day 4
3	FRI		Day 5
4	SAT		Day 6
5	SUN		
6	MON		Week IX Day 1
7	TUE		Day 2
8	WED	International Women's Day	Day 3
9	THU		Day 4
10	FRI		Day 5
11	SAT	5th Graduation Day	Day 6
12	SUN		
13	MON	Last Day for Paying Fees Examination Online Application Entry	Week X Day 1
14	TUE		Day 2
15	WED	II CIA Exams World Consumer Rights Day	Day 3

"Education is something we have to keep pursuing day after day." — Premier Brian Gallant

MARCH – 2023			
DATE	DAY	EVENTS	DAY ORDER
16	THU	II CIA Exams	Day 4
17	FRI	II CIA Exams	Day 5
18	SAT	II CIA Exams	Day 6
19	SUN	Feast of St. Joseph	
20	MON	II CIA Exams Last Date for Submission of Online Applications	Week XI Day 1
21	TUE	Valedictory of all Associations	Day 2
22	WED	Telugu New Year	
23	THU		Day 3
24	FRI		Day 4
25	SAT	**I Year Parent-Teachers' Meet** Annunciation of the Lord	Day 5
26	SUN	Hostel Day	
27	MON	Commencement of Semester Practical Examinations	Day 6
28	TUE		Week XII Day 1
29	WED		Day 2
30	THU		Day 3
31	FRI		Day 4

"With the realization of one's own potential and self-confidence in one's ability, one can build a better world."– Dalai Lama

APRIL– 2023			
DATE	DAY	EVENTS	DAY ORDER
1	SAT	**8th College Day**	
2	SUN		
3	MON		Day 5
4	TUE		Day 6
5	WED		Week XIII Day 1
6	THU		Day 2
7	FRI	Good Friday World Health Day	
8	SAT		
9	SUN		
10	MON		Day 3
11	TUE		Day 4
12	WED		Day 5
13	THU		Day 6
14	FRI	Tamil New Year	
15	SAT		

"Your families are extremely proud of you. You can't imagine the sense of relief they are experiencing." – Gary Bolding

APRIL – 2023			
DATE	DAY	EVENTS	DAY ORDER
16	SUN		
17	MON	Model Exams	Week XIV Day 1
18	TUE	Model Exams	Day 2
19	WED	Model Exams	Day 3
20	THU	Model Exams	Day 4
21	FRI	Model Exams	Day 5
22	SAT	Model Exams	Day 6
23	SUN		
24	MON	Model Exams	Week XV Day 1
25	TUE	Model Exams	Day 2
26	WED		Day 3
27	THU	Last date for Practical Examinations	Day 4
28	FRI	Issue of Hall Tickets	Day 5
29	SAT		Day 6
30	SUN	Staff Tour	

"You will find the key to success under the alarm clock." – Benjamin Franklin

MAY – 2023			
DATE	DAY	EVENTS	DAY ORDER
1	MON		
2	TUE		
3	WED	Commencement of Semester Theory Examinations	
4	THU		
5	FRI		
6	SAT		
7	SUN		
8	MON	World Red Cross Day	
9	TUE		
10	WED		
11	THU		
12	FRI		
13	SAT		
14	SUN		
15	MON		

"Courage doesn't always roar. Sometimes courage is the quiet voice at the end of the day saying 'I will try again tomorrow'."– Mary Anne Radmacher

MAY – 2023			
DATE	DAY	EVENTS	DAY ORDER
16	TUE		
17	WED		
18	THU		
19	FRI		
20	SAT		
21	SUN		
22	MON		
23	TUE		
24	WED		
25	THU		
26	FRI		
27	SAT		
28	SUN		
29	MON	Last date for Semester Theory Examinations	
30	TUE		
31	WED		

"The mind is not a vessel to be filled, but a fire to be ignited." - Plutarch

JUNE – 2023			
DATE	DAY	EVENTS	DAY ORDER
1	THU		
2	FRI		
3	SAT		
4	SUN		
5	MON		
6	TUE		
7	WED		
8	THU		
9	FRI		
10	SAT		
11	SUN		
12	MON	Anti Child Labour day	
13	TUE		
14	WED		
15	THU		

"Learn from yesterday. Live for today. Hope for tomorrow." –Albert Einstein

ENDOWMENT SCHOLARSHIPS

S. No.	Name of the Scholarship	Name of the Sponsor	Student Beneficiaries	Amount in Rupees
1	**Antonia Jerry – 2019**	Rev. Fr. Jerry Rosario SJ	**Merit cum Means**	2,00,000
2	**Ms. Rosammal Teacher**	Ms. Mariarathinam	**Merit cum Means**	1,00,000
3	**Rev. Dr. N. Casimir Raj SJ Priestly Golden Jubilee -2021**	Mr. Paul Sengole Raj, JSPR Constructions	**Poorest and First Generation (Two Dalit Girls)**	1,00,000
4	**Mr. Evarist Kumar & Ms. Sylvia Kumar**	Fr. Maria Joseph M. Mahalingam, SJ, Principal	**Vivekanandar Thoughts (Best outgoing Boy student)**	50,000
5	**Principal, Dr. Maria Joseph Mahalingam, SJ**	Mr. Evarist Kumar & Ms. Sylvia Kumar	**Mahakavi Bharathiyar Thoughts (Best outgoing Girl student)**	50,000
6	**Principal, Dr. Maria Joseph Mahalingam, SJ**	Dr. P. Prakash, Ph.D., D.Sc., FRSC	**Best outgoing student in UG Chemistry**	50,000
7	**Principal, Dr. Maria Joseph Mahalingam, SJ**	Ms. T. Shiba Neenu	**Best outgoing student in Tamil Martyrs such as Tiyagi Immanuel Sekaran**	50,000

EXAMINATION SYSTEM

There are two components in the evaluation and assessment of a student, namely Continuous Internal Assessment (CIA) and Semester Examination (SE). The CIA will take place during the course of the semester and the SE shall be conducted at the end of each semester. i.e., the Odd Semester in November-December and the Even Semester in April-May.

CONTINUOUS INTERNAL ASSESSMENT

- ✓ The component and actual conduct of CIA are entrusted to the respective Departments.
- ✓ The maximum marks for CIA is 25 for UG Courses.
- ✓ Two written tests are conducted centrally and the average is taken. In case a student is absent for a valid reason, another test may be conducted at the discretion of the Principal.
- ✓ There is no provision for improvement of CIA.
- ✓ Attendance marks are to be given for each paper for UG.

CIA I	CIA II	Other Components		Total
		Attendance	Quiz/Seminar/Assignment	
7.5	7.5	5	5	25

EXAMINATIONS

1. Students should enter the exam hall at the stroke of first bell. No one can enter the hall 30 minutes after the commencement of test or examination.
2. No student will be allowed to leave the examination hall within two hours after the commencement of the examination.
3. Students are prohibited from bringing/carrying into the Examination hall any book or portion of a book, manuscript or any matter of any description. Any communication with another is subject to severe punishment.
4. No paper other than the question paper should be taken out of the examination hall.
5. Students indulging in malpractice will be dealt with as per the directives of the State Government and Periyar University.

RULES REGARDING WRITING ARREARS

Every Semester, two or three weeks prior to the date of submission of semester exam applications, the list of courses offered by the Department in that semester will be published in the departments. Students are advised to apply for those courses.

All the students are required to sign the Continuous Internal Assessment Mark sheets. Requests for correction in C.I.A. marks after the date for signing will not be entertained.

Applications for Semester Examinations are distributed through the Departments. After paying the prescribed fees at the College Office, students should submit the same in the college office on or before the prescribed dates. Applications submitted after the due dates will not be accepted.

Mark sheets for the Semester I, II, III, IV and V will be distributed to the Parents on a notified date normally during Parents-Teachers' Meet. For the VI Semester, the mark sheets will be distributed to the students within one month from the publication of results by the University.

Parents and Students are welcome to meet the concerned authorities for any clarification or grievance.

CERTIFICATE

- A former or present student desiring to obtain a certificate (transfer, age, conduct, bonafide, course completion, etc.,) shall apply for it by making a formal written request to the Principal.
- A Certificate will not generally be issued in less than 24 hours' notice.

SCHOLARSHIPS

- Those who wish to apply for or renew scholarship can have the application forms from the College Office. Duly filled in application should reach the College Office on or before the due date.
- Scholarship will be disbursed to students only after the amount is sent to the Principal by the Government. Students should sign the register on receipt of the scholarship.
- All money due to the College will be recovered from the scholarship amount at the time of disbursement. Intimation will be sent to parents and the balance amount if any, will be disbursed only after reply is received from them.
- As per the present rules and regulations of the Government, each scholarship holder is expected to open a saving account in a national bank, wherein the amount will be credited directly by the Government.

RULES AND REGULATIONS

1. Application for admission to the degree courses must be made in the prescribed form. Applicants should have completed 17 years and 6 months on the 15th day of July of the current year.
2. Incomplete application forms will be rejected. All admissions are provisional and subject to the approval of the University.
3. The Principal reserves the right to cancel the admission of the provisionally selected applicants at any time without assigning any reason.

FEES REGULATION

1. Newly admitted students shall pay their fees in full for the first semester at the time of admission.
2. Students who withdraw during the course of the year are required to pay the entire college fees and other fees of that year.
3. Students are permitted to pay the examination fees only after they pay their college fees.
4. Students, who leave the college during the course, cannot claim any portion of the fees paid.

CONDUCT DURING CLASS HOURS

1. When a teacher enters the classroom, all students should stand and greet him/her. They should sit only when they are asked to do so. At the end of the class, students should stand till the teacher leaves the room.
2. During working hours no student is allowed to enter or leave the classroom without the permission of the teacher.
3. During working hours' students should avoid loitering on the verandas and college campus. They should be either in the classroom or in the library as instructed by the class teacher concerned.
4. When in transit from one class to another, students shall walk silently and in an orderly manner.
5. Students attending meetings and other gatherings should conduct themselves with dignity, decorum and maintain silence.

ATTENDANCE

All the students are expected to attend classes every day without fail. However, students can avail leave after obtaining permission from the Vice-Principal on genuine grounds.

1. Daily attendance of students is marked in a register by individual teachers for every period.
2. 80% attendance is a pre-requisite for;
   I. Permission to write the Semester Exams
   II. Award of Scholarships of any kind. No exemption will be granted.
3. If a student is absent for one period in a day, he/she will be marked absent for one period only. Two such one periods of absence will be marked as half a day and three such single periods of absence will be marked as full day.

LEAVE LETTER

1. The leave letter must be duly signed by parents/guardian/Hostel Director for genuine reasons well in advance with the prior approval of the HOD.
2. In the case of unforeseen circumstances, a leave letter must be submitted on the first day of return to the class in the proper form.
3. Medical leave letter must be submitted to the HOD with the endorsement of parents and medical certificate.

CODE OF RELATIONSHIP

They (boys and girls) shall respect each other and follow the directions strictly with regard to code of conduct on and off the campus.

CODE OF BEHAVIOUR

1. Student found drunk and using drugs and ragging on the campus will be summarily dismissed from the college.
2. Whether on or off the college campus, students are to conduct themselves decently.
3. Students should not indulge in anti-social activities of any kind.
4. Under the Educational Rules of the Government, the Principal has full power to impose on students the following punishments: fine, suspension and expulsion from the college.
5. Use of mobile phones by the students is prohibited inside the college campus.
6. All the students shall wear the Identity Card inside the campus and while representing our college for specific programme.
7. Talking in English in the college – premises is mandatory.

DRESS CODE

1. Every student is expected to be in simple and modest formal dress. Girls are expected to be either in saree with sleeved blouse or chudithar or salwar kameez with sleeved long kurtha with thuppatta.
2. Boys are expected to come in Full Pants and Shirt. T-Shirts are not allowed.

DISCIPLINARY RULES

The following are strictly forbidden: any violation of these rules will result in dismissal / suspension from the college:

1. Ragging of any kind and of any magnitude inside / outside the college campus.
2. Any kind of wild noisy and disturbing behaviour / celebrations in the campus.
3. Smoking in the campus (including College Hostel).
4. Possession / use of drugs, alcohol or peddling drugs in the campus or anywhere else.
5. Tampering with the contents or misuse of the college identity cards, train / bus identity cards, passes, tickets and tokens.
6. Any kind of misconduct / misbehaviour inside / outside the campus (in public places, buses, etc.) or unruly behaviour in buses or any kind of annoyance to fellow students will also result in the immediate withdrawal / permanent cancellation of student travel concessions and the scholarships.
7. Malpractices such as cheating, bribing, gambling, copying in tests and exams, giving false declarations, spreading rumours / unfounded accusations / writing / printing / distributing/ displaying unauthorized notices of any kind, etc., in the campus or anywhere else.
8. Inviting / meeting strangers or unauthorized person inside the campus without written permission from the Principal.
9. Causing damage to college / public property.
10. Canvassing the students in any unpermitted manner during Students Council Election.

LIBRARY

1. Absolute silence must be maintained in and around the library.
2. Both the Library &Browsing Centre are open from 8.30 a.m. to 5.30p.m. on all workings days and on all Saturdays.
3. While entering the library, all have to register their names.
4. Personal belongings such as Bags, Tiffin-boxes, Notebooks, etc., should be left at the entrance of the library in the place allotted for it.
5. Books are to be borrowed or returned between 9.30 a.m. to 12.30 p.m. and 01.15 p.m. to 05.00 p.m.
6. Books are usually lent for a period of two weeks and may be renewed for further period, if those books are not in demand by other students.
7. Students are allowed to take upto three books by using their own ID card.
8. Books should be returned on or before the due date indicated in the issue-slip of the book. An overdue fine of Rs.1 per day will be charged if the book is not returned in time.
9. The Librarian may ask for the return of any book even before the expiry of the due date on demand.
10. Reference Books such as dictionaries, yearbooks, encyclopaedia and books labelled as Reference will not be lent.
11. Students are forbidden to make any marking or underlining in books and periodicals.

12. Students are advised to examine and ascertain the conditions of the book at the time of borrowing itself. If there is any damage, it should be immediately brought to the notice of the librarian. Otherwise, the borrower will be held responsible for the damage.
13. If a book is damaged or lost, the cost of replacing it with a new copy along with fine will be recovered from the borrower. If one book in a set of books is damaged or lost, the cost of replacing the whole set will be recovered.
14. All students should produce their identity card at the time of borrowing library books.
15. Students should return books borrowed from the library a week before the last working day of the semester.
16. While borrowing books, the student shall verify the book pocket card and accession number to be the same.
17. Members of the Teaching Faculty can borrow up to five books at a time. They must return the books on or before the last Monday of the respective semester.

ECO-FRIENDLY ZONE

The cleanliness of the college building, furniture and surroundings should be the personal responsibility of every student. It is the duty and responsibility of every student to keep the campus litter free zone.

NOTICE BOARD

1. Students are expected to read the information displayed on the notice boards daily. Ignorance of any notice will not be accepted as an excuse.
2. Students shall neither tamper with the notice put up on the notice boards nor shall they fix any notice on the notice board without the permission of the Principal/ Vice-Principal.

COLLEGE BUS

1. A student using the College bus is expected to be at the bus stop at least ten minutes before the scheduled arrival of the bus. Buses will NOT wait for late comers. The student has to be on the correct side of the arriving bus.
2. Students are allowed to use only their allotted bus and bus stop. No changes will be allowed without prior permission of the Vice-principal (Administration).
3. No student should come near the entry / exit door of the bus until it comes to a complete halt.
4. All students must occupy the seats allotted immediately after boarding their respective buses.
5. Students will sit in the seats allotted to them and are responsible for the area in which they sit at. Any damage inflicted to the bus will be paid for by the student(s) responsible.
6. Tampering with emergency door, windows, bus seats or equipment's is prohibited.
7. Students are strictly not allowed to misuse of any electronic gadgets like cell phones/mobile phones, cameras, etc. inside the bus.
8. Harassment, aggressive behaviour, bullying, shouting, fighting, or discriminatory / abusive language or conduct towards the driver / attendant or other people is prohibited.
9. At any case, don't speak with other genders without prior permission of the bus In-charges
10. No student is allowed to enter the driver's cabin in the bus.
11. Consumption of edibles is not permitted in the bus.
12. One-way transport facility is not provided.
13. Parents and Hostellers are not allowed to board the bus for any reason.
14. Parents / guardians of students shall not compel the bus employee to divert any route or change any pick-up or drop-off point allotted at the beginning of the year.

15. The bus route may be altered temporarily if the road condition hinders smooth plying of buses and in such cases students and parents are requested to cooperate with transport department.
16. Indiscipline /misbehaviour in the bus or non-payment of bus fees may lead to cancellation of the bus facility for the student. Bus facility is a privilege for any person desiring to avail the facility. The College retains the right to deny the facility to anyone without providing any reason whatsoever.
17. Any indiscipline in the bus will be reported to the College Vice-principal (Administration) for necessary action.
18. The student must wear their ID card at the entry.
19. In case of any misbehaviour or violation of the college bus rules, ID cards of the students will be with the Disciplinary committee members till the enquiry is over.

HOSTELS

Loyola Men's Hostel and Loyola Women's Hostel are closely-knit units of Loyola family.

- The main concern of two hostels is character formation coupled with intellectual formation of the students. Our hostel is a home away from home, a temple of learning and a family that has a long living tradition.
- All the inmates are expected to co-operate fully with the Director and Assistant Directors and with one another in achieving these objectives. They should not engage any activity which may be detrimental to realizing these two objectives.

Admission to Hostels

Students will be admitted to the Hostel only after admission to the College and a personal interview with the Hostel Director. The parent of the candidate has to be present at the interview by the Director. Application for admission in the form prescribed should be accompanied by a certificate from the Parish Priest (for Catholics) and from the authorities of the hostel or institution where the student previously resided. Membership of the Hostel is for only one year. Senior students wishing to be readmitted will repeat the same procedure for readmission. Those who have not shown sufficient improvement in their studies and have been failing consistently in the examinations may be denied renewal of membership. Dismissal or suspension of a member from the College will involve automatic dismissal or suspension from the Hostel also.

To Parents

Parents and Guardians are requested to co-operate with college authorities in the formation of good character, in maintaining regularity in attendance and progress in studies of their children/wards. Warning letters will be sent to parents of the students who are irregular in attendance. At the same time, parents and guardians are advised to check in person with HODs/Vice-Principal regarding the attendance of their children/wards. All the parents/guardians have to come with their wards for Parents-Teachers' Meeting.

I / III / V Semesters (July 2022– November 2022)								
Day Order /Hour	I 9.00-9.55 a.m.	II 9.55-10.50 a.m.	BREAK 10.50 a.m. - 11.05 a.m.	III 11.05a.m. - 12.00 p.m.	IV 12.00 p.m. – 12.55 p.m.	LUNCH 12.55 p.m. - 01.40 p.m.	V 1.40 p.m. – 2.35 p.m.	VI 2.40 p.m. – 3.40 p.m.
I								
II								
III								
VI								
V								
VI								

II / IV / VI Semesters (December 2022 -May 2023)								
Day Order /Hour	I 9.00-9.55 a.m.	II 9.55-10.50 a.m.	BREAK 10.50 a.m. - 11.05 a.m.	III 11.05 a.m. -12.00 p.m.	IV 12.00 p.m. – 12.55 p.m.	LUNCH 12.55 p.m. - 01.40 p.m.	V 1.40 p.m. – 2.35 p.m.	VI 2.40 p.m. – 3.40 p.m.
I								
II								
III								
VI								
V								
VI								